

## **New Project Screening and Scoring Tools**



## Colorado Balance of State Continuum of Care

## 2019 New Project Pre-Screen Tool

**For Your Information:** The first 13 questions contain threshold questions, which projects/agencies should be able to answer yes (Y.), no (N.), Not Applicable (NA.), Will Participate. Question 13 may require a written response. Please either X your answer or delete the incorrect answer.

1.	<b>Applicant has active SAM registration with current information:</b>	Y. N.
2.	<b>Applicant has a valid DUNS number in application:</b>	Y. N.
3.	<b>Applicant has no Outstanding Delinquent Federal Debts</b> - It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds, unless: A. A negotiated repayment schedule is established, and the repayment schedule is not delinquent, or B. Other arrangements satisfactory to HUD are made before the award of funds by HUD.	Y. N.
4.	<b>Applicant has no Debarments and/or Suspensions</b> - In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal Government.	Y. N.
5.	<b>Applicant has an Accounting System</b> , HUD will not award or disburse funds to applicants that do not have a financial management system that meets federal standards as described at 2 CFR 200.302. HUD may arrange for a survey of financial management systems for applicants selected for award who have not previously received federal financial assistance or where HUD Program officials have reason to question whether a financial management system meets federal standards, or for applicants considered high risk based on past performance or financial management findings.	Y. N.
6.	<b>Disclosure of any violations of Federal criminal law</b> - Applicants must disclose in a timely manner, in writing to HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Failure to make required disclosures can result in any of the remedies described in 2 CFR §200.338, Remedies for noncompliance, including suspension or debarment. This mandatory disclosure requirement also applies to subrecipients of HUD funds who must disclose to the pass-through entity from which it receives HUD funds.	Y. N.



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7.	<b>Demonstrate they are Eligible Project Applicants</b> - Eligible project applicants for the CoC Program Competition are, under 24 CFR 578.15, nonprofit organizations, States, local governments, and instrumentalities of State and local governments. Public housing agencies, as such term is defined in 24 CFR 5.100, are eligible without limitation or exclusion. Neither for-profit entities nor Indian tribes are eligible to apply for grants or to be subrecipients of grant funds.	Y. N.
8.	<b>Submitted the required certifications as specified in the NOFA.</b>	Y. N.
9.	<b>Demonstrated the project is cost-effective</b> , including costs of construction, operations, and supportive services with such costs not deviating substantially from the norm in that locale for the type of structure or kind of activity.	Y. N.
10.	<b>Demonstrated they participate in HMIS</b> - Project applicants, except Collaborative Applicants that only receive awards for CoC planning costs and, if applicable, UFA Costs, must agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient must not disclose, for purposes of HMIS, any personally identifying information about any client. <b>Victim service providers must use a comparable database that complies with the federal HMIS data and technical standards.</b> While not prohibited from using HMIS, legal services providers may use a comparable database that complies with federal HMIS data and technical standards, if deemed necessary to protect attorney client privilege.	Y: N: Will Participate:
11.	<b>Demonstrated Project Meets Minimum Project Standards</b> - HUD will assess all new projects for the following minimum project eligibility, capacity, timeliness, and performance standards. Please note that these are minimum threshold criteria. CoCs and project applicants should carefully review each year's NOFA to ensure they understand and have accounted for all applicable standards. To be considered as meeting project quality threshold, all new projects must meet all of the following criteria: C. Project applicants and potential subrecipients must have satisfactory capacity, drawdowns, and performance for existing grant(s) that are funded under the SHP, S+C, or CoC Program, as evidenced by timely reimbursement of subrecipients, regular drawdowns, and timely resolution of any monitoring findings; victim service providers must use a comparable database that complies with the federal HMIS data and technical standards. While not prohibited from using HMIS, legal services providers may use a comparable database that complies with federal HMIS data and technical standards, if deemed necessary to protect attorney client privilege.	Y. N.  Y. N.



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	<p>D. For expansion projects, project applicants must clearly articulate the part of the project that is being expanded. Additionally, the project applicants must clearly demonstrate that they are not replacing other funding sources; and,</p> <p>E. Project applicants must demonstrate they will be able to meet all timeliness standards per 24 CFR 578.85. Project applicants with existing projects must demonstrate that they have met all project renewal threshold requirements of this NOFA. HUD reserves the right to deny the funding request for a new project, if the request is made by an existing recipient that HUD finds to have significant issues related to capacity, performance, unresolved audit or monitoring findings related to one or more existing grants, or does not routinely draw down funds from eLOCCS at least once per quarter. Additionally, HUD reserves the right to withdraw funds if no APR is submitted on the prior grant.</p>	<p>Y. N.</p> <p>Y. N.</p>
12.	<p><b>Demonstrated Project is Consistent with Jurisdictional Consolidated Plan(s)</b> - All projects must be consistent with the relevant jurisdictional Consolidated Plan(s). The CoC will be required to submit a Certification of Consistency with the Consolidated Plan at the time of application submission to HUD.</p>	<p>Y. N.</p>
13.	<p><b>Coordinated Entry Participation (If Applicable)</b> <b>If Not Applicable, Explain:</b></p>	<p>Y. N. N/A.</p>

### Narrative Questions

#### 14. Housing First/Low-Barrier Implementation (0-15)

Y.

N.

Describe experience with utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, gender identity. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases. **Describe your plans for housing first/low-barrier implementation, referencing above criteria here (No More than 500 words):**

### Financial (See question 19 to add narrative answers for questions 15-18)

15. Project has reasonable costs (5 Points)

Y.

N.

16. Project is financially feasible (5 Points)

Y.

N.



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17. **Acceptable organizational audit/financial review** (10 Points) (1. Most recent audit found no exceptions to standard practices 2. Most recent audit identified agency as "low risk") Y. N.
18. **Documented financial stability of the applicant** Y. N.
19. **Provide any information you feel is relevant to explain your answer to questions 15-18 here (No more than 500 words):**

### Experience

20. **Applicant is an active participant in CoC** (0-10 Points) (Attends meetings regularly, participate in planning/voting, volunteers on local or statewide committees, etc.) Y. N.
- Explain Your Involvement Here:**

21. **Bed/unit utilization rate will be at or above 95%.** (0-5 Points) Y. N.
- Explain Plan for this here:**

22. **Is your agency now, or has it ever, managed a HUD Grant?** (0-20 Points) Y. N.
- In the narrative answer section at the end of this question, speak to:
- The ability to account for funds appropriately;
  - Timely use of funds received from HUD;
  - Timely submission and quality of reports submitted to HUD;
  - Meeting program requirements;
  - Meeting performance targets as established in the grant agreement;
  - The applicant's organizational capacity, including staffing structures and capabilities;
  - Time-lines for completion of activities and receipt of promised matching or leveraged funds;
  - The number of persons to be served or targeted for assistance.

**Provide narrative answer here, referencing letters above if speaking to them. (500 word limit):**

23. **Is your agency now, or has it ever, managed a Federal Grant outside of HUD Funding?** (0-10 Points) Y. N.
- In the narrative answer section at the end of this question, speak to:
- The ability to account for funds appropriately;
  - Timely use of funds received from HUD;
  - Timely submission and quality of reports submitted to HUD;
  - Meeting program requirements;
  - Meeting performance targets as established in the grant agreement;



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- f. The applicant's organizational capacity, including staffing structures and capabilities;
- g. Time-lines for completion of activities and receipt of promised matching or leveraged funds;
- h. The number of persons to be served or targeted for assistance.

**Provide narrative answer here, referencing letters above if speaking to them. (500 word limit):**

**24. Describe your plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after the grant award. (0-15 Points):**

**25. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs. (0-15 Points):**

**26. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently. (0-15 Points):**

# NEW PROJECTS THRESHOLD

## NEW PROJECTS THRESHOLD REQUIREMENTS

Project Name: \_\_\_\_\_  
 Organization Name: \_\_\_\_\_  
 Project Type: \_\_\_\_\_  
 Project Identifier: \_\_\_\_\_

*If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or add to the LIST OF PROJECTS TO BE REVIEWED*

New Projects  
Threshold Complete

0%

### THRESHOLD REQUIREMENTS

YES/NO

Stakeholders should NOT assume all requirements are fully addressed through this tool. CoC Program application requirements change periodically and annual NOFAs may provide more detailed guidance. The CoC collaborative applicant and project applicants should carefully review the annual NOFA criteria each year.

☐ Yes to all

### HUD THRESHOLD REQUIREMENT

1. Applicant has active SAM registration with current information.
2. Applicant has valid DUNS number in application.
3. Applicant has no Outstanding Delinquent Federal Debts - It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds, unless:
  - (a) A negotiated repayment schedule is established and the repayment schedule is not delinquent, or
  - (b) Other arrangements satisfactory to HUD are made before the award of funds by HUD.
4. Applicant has no Debarments and/or Suspensions - In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal Government.
5. Applicant has Accounting System - HUD will not award or disburse funds to applicants that do not have a financial management system that meets federal standards as described at 2 CFR 200.302. HUD may arrange for a survey of financial management systems for applicants selected for award who have not previously received federal financial assistance or where HUD Program officials have reason to question whether a financial management system meets federal standards, or for applicants considered high risk based on past performance or financial management findings.
6. Disclosed any violations of Federal criminal law - Applicants must disclose in a timely manner, in writing to HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Failure to make required disclosures can result in any of the remedies described in 2 CFR §200.338, Remedies for noncompliance, including suspension or debarment. This mandatory disclosure requirement also applies to subrecipients of HUD funds who must disclose to the pass-through entity from which it receives HUD funds.
7. Demonstrated they are Eligible Project Applicants - Eligible project applicants for the CoC Program Competition are, under 24 CFR 578.15, nonprofit organizations, States, local governments, and instrumentalities of State and local governments. Public housing agencies, as such term is defined in 24 CFR 5.100, are eligible without limitation or exclusion. Neither for-profit entities nor Indian tribes are eligible to apply for grants or to be subrecipients of grant funds.
8. Submitted the required certifications as specified in the NOFA.
9. Demonstrated the project is cost-effective, including costs of construction, operations, and supportive services with such costs not deviating substantially from the norm in that locale for the type of structure or kind of activity.
10. Demonstrated they Participate in HMIS - Project applicants, except Collaborative Applicants that only receive awards for CoC planning costs and, if applicable, UFA Costs, must agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient must not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers must use a comparable database that complies with the federal HMIS data and technical standards. While not prohibited from using HMIS, legal services providers may use a comparable database that complies with federal HMIS data and technical standards, if deemed necessary to protect attorney client privilege.
11. Demonstrated Project Meets Minimum Project Standards - HUD will assess all new projects for the following minimum project eligibility, capacity, timeliness, and performance standards. Please note that these are minimum threshold criteria, CoCs and project applicants should carefully review each year's NOFA to ensure they understand and have accounted for all applicable standards. To be considered as meeting project quality threshold, all new projects must meet all of the following criteria:
  - (a) Project applicants and potential subrecipients must have satisfactory capacity, drawdowns, and performance for existing grant(s) that are funded under the SHP, S+C, or CoC Program, as evidenced by timely reimbursement of subrecipients, regular drawdowns, and timely resolution of any monitoring findings;

NEW PROJECTS THRESHOLD

NEW PROJECTS THRESHOLD REQUIREMENTS

Project Name: \_\_\_\_\_  
 Organization Name: \_\_\_\_\_  
 Project Type: \_\_\_\_\_  
 Project Identifier: \_\_\_\_\_

*if you would like to change the project type, please do so in the HIC and re copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED*

New Projects  
 Threshold Complete  
 0%

THRESHOLD REQUIREMENTS

YES/NO

(b) For expansion projects, project applicants must clearly articulate the part of the project that is being expanded. Additionally, the project applicants must clearly demonstrate that they are not replacing other funding sources; and,

(c) Project applicants must demonstrate they will be able to meet all timeliness standards per 24 CFR 578.85. Project applicants with existing projects must demonstrate that they have met all project renewal threshold requirements of this NOFA. HUD reserves the right to deny the funding request for a new project, if the request is made by an existing recipient that HUD finds to have significant issues related to capacity, performance, unresolved audit or monitoring finding related to one or more existing grants, or does not routinely draw down funds from eLOCCS at least once per quarter. Additionally, HUD reserves the right to withdraw funds if no APR is submitted on the prior grant.

12. Demonstrated Project Is Consistent with Jurisdictional Consolidated Plan(s) - All projects must be consistent with the relevant Jurisdictional Consolidated Plan(s). The CoC will be required to submit a Certification of Consistency with the Consolidated Plan at the time of application submission to HUD.

CoC THRESHOLD REQUIREMENTS

*For each requirement, select "Yes" if the project has provided reasonable assurances that the project will meet the requirement or has been given an exception from the CoC or will request a waiver from HUD. Otherwise select "No".*

Coordinated Entry Participation	<input type="text"/>
Housing First and/or Low Barrier Implementation	<input type="text"/>
Documented, secured minimum match	<input type="text"/>
Project has reasonable costs	<input type="text"/>
Project is financially feasible	<input type="text"/>
Applicant is active participant in CoC	<input type="text"/>
Application is complete and data are consistent	<input type="text"/>
Bed/unit utilization rate will be at or above 95%	<input type="text"/>
Acceptable organizational audit/financial review	<input type="text"/>
Documented financial stability of applicant	<input type="text"/>

## NEW PROJECTS RATING TOOL

## NEW PROJECTS RATING TOOL

Project Name: \_\_\_\_\_  
 Organization Name: \_\_\_\_\_  
 Project Type: \_\_\_\_\_  
 Project Identifier: \_\_\_\_\_

New Projects  
 Rating Complete

0%

Instructions on Awarding Points

RATING FACTOR	POINTS AWARDED	MAX POINT VALUE
<b>EXPERIENCE</b>		
A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.	<input type="text"/>	out of 15
B. Describe experience with utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, gender identity. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.	<input type="text"/>	out of 10
C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants.	<input type="text"/>	out of 5
<b>Experience Subtotal</b>	0	out of 30
<b>DESIGN OF HOUSING &amp; SUPPORTIVE SERVICES</b>		
A. Extent to which the applicant		
1. Demonstrate understanding of the needs of the clients to be served.		
2. Demonstrate type, scale, and location of the housing fit the needs of the clients to be served		
3. Demonstrate type and scale of the all supportive services, regardless of funding source, meet the needs of the clients to be served.		
4. Demonstrate how clients will be assisted in obtaining and coordinating the provision of mainstream benefits		
5. Establish performance measures for housing and income that are objective, measurable, trackable, and meet or exceed any established HUD, HEARTH or CoC benchmarks.		out of 15
B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.	<input type="text"/>	out of 5
C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently.	<input type="text"/>	out of 5
<b>Design of Housing &amp; Supportive Services Subtotal</b>	0	out of 25
<b>TIMELINESS</b>		
A. Describe plan for rapid implementation of the program documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.	<input type="text"/>	out of 10
<b>Timeliness Subtotal</b>	0	out of 10
<b>FINANCIAL</b>		
A. Project is cost-effective - comparing projected cost per person served to CoC average within project type.	<input type="text"/>	out of 5
B. Audit		
1. Most recent audit found no exceptions to standard practices	<input type="text"/>	out of 3
2. Most recent audit identified agency as 'low risk'	<input type="text"/>	out of 3

NEW PROJECTS RATING TOOL

NEW PROJECTS RATING TOOL

Project Name: \_\_\_\_\_  
 Organization Name: \_\_\_\_\_  
 Project Type: \_\_\_\_\_  
 Project Identifier: \_\_\_\_\_

New Projects  
 Rating Complete

0%

Instructions on Awarding Points

RATING FACTOR	POINTS AWARDED	MAX POINT VALUE
3. Most recent audit indicates no findings	<input type="text"/>	out of 4
C. Documented match amount.	<input type="text"/>	out of 5
D. Budgeted costs are reasonable, allocable, and allowable.	<input type="text"/>	out of 20
Financial Subtotal	0	out of 40
<b>PROJECT EFFECTIVENESS</b>		
Coordinated Entry Participation- 95% of entries to project from CE referrals	<input type="text"/>	out of 5
Section V Subtotal	0	out of 5
<b>OTHER AND LOCAL CRITERIA</b>		
Section VI Subtotal	0	out of 0
<b>TOTAL SCORE</b>		
	0	out of 110
<b>Weighted Rating Score</b>		
	0	out of 100

PROJECT FINANCIAL INFORMATION

CoC funding requested	NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab	\$ -
Amount of other public funding (federal, state, county, city)		\$ -
Amount of private funding		\$ -
<b>TOTAL PROJECT COST</b>		\$ -

## **Renewal Project Scoring Tool**

## 2019 Colorado Balance of State Continuum of Care (CO BoS CoC) Renewal Project Ranking Tool

<b>Directions:</b>	
<b>Steps:</b>	1 In order to score the project, choose either the <b>"PSH project"</b> or <b>"RRH or TH Project"</b> tab to the right of this tab, depending on the project type you're scoring. Save this file with another name should you need to score another project of the same type.
	2 Add the "Project Name" in cell 2C of the tab you're completing.
	3 Score the project as directed in the sheet, utilizing APR's, reports from Regional Coordinated Entry Non-CoC Funded Leads/Partners, and the spreadsheet that shows percentage of funds expended. See the "Appendix (A,B,C & D Measures" Tab to complete calculations, where indicated in the "Project" Tab. You must manually enter the scores in the the "Project" Tab.
	4 Calculate the scores to the "Tie Breaker" questions (Located at the bottom of each "Project" Tab) so that the Project Ranking Committee has additional measures to use in case of a tie with another project.
<b>Points of Clarification:</b>	
	1 A separate workbook should be saved for each project being scored.
	2 The automatic formulas in the "Appendix" tab do not transfer the calculation to the "Project" tabs. You must enter that information manually once the information is entered in to the Appendix.
	3 Formatting for "Unit Utilization" has changed this year in some of the APR's. Please make sure to follow directions for the appropriate format when scoring.
	4 The "Total Scores" tab is an easy way to see scores for multiple projects on one sheet. Mainly it will be used by the Project Ranking Committee.

Permanent Supportive Housing (PSH)			
<b>Project Name:</b>			
<b>Measure:</b>	<b>A. Percentage of Participants Who Either Stayed in the Program or Exited to Other Permanent Housing.</b>		
<b>Directions:</b>	To calculate the percentage, see Appendix to this scoring tool and reference APR Measures "Q05a", "Q23a" and "Q23b".		
<b>Scoring System:</b>	<b>% Who met the criteria</b>	<b>Points to Assign</b>	
	Less than 79.99% met the criteria	10	
	80% to 84.99% met the criteria	20	
	85% to 89.99% met the criteria	30	
	90% to 94.99% met the criteria	40	
	95% to 100% met the criteria	50	Enter Percent from Appendix Here:
	<b>Total Points Assigned for Project (Click on the cell for a drop-down option):</b>		
<b>Measure:</b>	<b>B. Percentage of Adults who Increased or Maintained Income While in the Program.</b>		
<b>Directions:</b>	To calculate the percentage, see Appendix to this scoring tool and reference table "Q19a3" of your APR.		
<b>Scoring System:</b>	<b>% Who met the criteria</b>	<b>Points to Assign</b>	
	Less than 19.99% met criteria	5	
	20% to 39.99% met criteria	10	
	40% to 59.99% met criteria	15	
	60% to 79.99% met criteria	20	
	80% to 100% met criteria	25	Enter Percent from Appendix Here:
	<b>Total Points Assigned for Project (Click on the cell for a drop-down option):</b>		
<b>Measure:</b>	<b>C. Unit Utilization Rate</b>		
<b>Directions:</b>	Reference APR Q02, "Utilization Rate - Unit". Note: Utilization rates are calculated by averaging the rates of the four quarters as shown in the Unit Utilization Rate table.		
<b>Scoring System:</b>	<b>% Who met the criteria</b>	<b>Points to Assign</b>	
	Less than 64.99% unit utilization rate	5	
	65% to 74.99% unit utilization rate	10	
	75% to 84.99% unit utilization rate	15	
	85% to 94.99% unit utilization rate	20	
	95% to 100% unit utilization rate	25	Enter Percent from Appendix Here:
	<b>Total Points Assigned for Project (Click on the cell for a drop-down option):</b>		
<b>Measure:</b>	<b>D. Percentage of Adults Exiting with Non-Cash Benefit Sources.</b>		
<b>Directions:</b>	Items to review: APR Measure 20(b). See Appendix for Information on Percentage Calculation.		
<b>Scoring System:</b>	<b>% Who met the criteria</b>	<b>Points to Assign</b>	
	59.99% and less with Non-Cash Benefit Sources	5	
	60% to 69.99% with Non-Cash Benefit Sources	10	
	70% to 79.99% with Non-Cash Benefit Sources	15	
	80% to 89.99% with Non-Cash Benefit Sources	20	
	90% to 100% with Non-Cash Benefit Sources	25	Enter Percent from Appendix Here:
	<b>Total Points Assigned for Project (Click on the cell for a drop-down option):</b>		

Measure:	E. Project Prioritizes Based on Greatest Need			
Directions:	How to Score: The local Coordinated Entry Coordinator and BoS CE Committee as it relates to the BoS Coordinated Entry Policies & Procedures Version 1 & Regional Coordinated Entry Policies and Procedures.			
Scoring System:	% Who met the criteria		Points to Assign	Provide score and narrative here:
	Does not use the VI-SPDAT and does not participate in Case		0	
	Uses the VI-SPDAT, does not Participate in Case Conferencing		10	
	Uses the VI-SPDAT and Participates in Case Conferencing		20	
	Total Points Assigned for Project (Click on the cell for a drop-down option):			

Total: 0

### Tie Breakers

The below two Measures will ONLY be used as a tie breaker for any applicants who have the same scores. In these instances, the percentage will be used as the score and higher percentages/scores will be ranked higher. Measure E will be used to break ties first and if any ties remain after comparing the tied projects with Measure E, those ties will be broken with Measure F.

For example: Program A, B and C all receive the same score on the original screening tool. They are then compared using Measure E, in which Program A has 75% of adults who had cash income at program exit, and programs B and C have 60% each. Then, programs B and C are ranked using the Measure F. If project B has 95% of funds expended and program C has 70%, then Project B would rank higher than Project C. Therefore, even though they all originally tied, they will be ranked Program A, then Program B, then Program C.

<b>F. Percentage of Adults Who Had Cash Income at Program Exit (Including Employment, Disability, etc.);</b>
Items to review: APR Q18, "Total Adults" and "Adults with No Income". *Note, this measure is looking at those who have exited programs. Any program that has no exits should be given 100% in final scoring for this tie-breaking measure.
A. From Q18, record the number in "Total Adults" adjacent to "Number of Adults at Exit (Leavers)":
B. From Q18, record the number in "Adults with No Income" adjacent to "Number of Adults at Exit (Leavers)":
C. Total Adults Who Had Cash Income at Program Exit (=A-B):
Percentage (=A-B/A): 0.00%

<b>G. Expenditure of Grant Funds</b>
Utilizing the HUD report documenting expended funds up to the end of 2018 sent to you via attachments, enter the percentage of funds expended for this project. (The percentage can be found adjacent to the project name under "Column DP", "Percentage of Funds Disbursed")
Percentage:

<b>H. Returns to Homelessness</b>
Items to review: APR Q23(a), "Exit Destination - More Than 90 Days", "Temporary Destinations" Emergency Shelter or Place not Meant for Habitation and Q5(a), "Total Number of Persons Served"
A. From Q23a, "Temporary Destinations", add Total # of "Emergency shelter, including hotel or motel paid for with emergency shelter voucher" =
B. From Q23a, "Temporary Destinations", add Total # of "Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)" =
Total:
C. Q5(a), Total Number of Persons Served:
Percentage =(A+B)/C: 0.00%

Rapid Rehousing (RRH) or Transitional Housing (TH)			
<b>Project Name:</b>			
<b>Measure:</b> <b>Directions:</b> <b>Scoring System:</b>	<b>A. Percentage of Participants Who Either Stayed in the Program or Exited to Other Permanent Housing.</b>		
	To calculate the percentage, see Appendix to this scoring tool and reference APR Measures "Q05a", "Q23a" and "Q23b".		
	<b>% Who met the criteria</b>	<b>Points to Assign</b>	
	Less than 79.99% met the criteria	10	
	80% to 84.99% met the criteria	20	
	85% to 89.99% met the criteria	30	
	90% to 92.99% met the criteria	40	
	93% to 100% met the criteria	50	Enter Percent from Appendix Here: <input style="width: 100px;" type="text"/>
<b>Total Points Assigned for Project (Click on the cell for a drop-down option):</b>			<input style="width: 100px;" type="text"/>
<b>Measure:</b> <b>Directions:</b> <b>Scoring System:</b>	<b>B. Percentage of Adults who Increased or Maintained Income While in the Program.</b>		
	To calculate the percentage, see Appendix to this scoring tool and reference table "Q19a3" of your APR.		
	<b>% Who met the criteria</b>	<b>Points to Assign</b>	
	Less than 19.99% met criteria	5	
	20% to 39.99% met criteria	10	
	40% to 59.99% met criteria	15	
	60% to 79.99% met criteria	20	
	80% to 100% met criteria	25	Enter Percent from Appendix Here: <input style="width: 100px;" type="text"/>
<b>Total Points Assigned for Project (Click on the cell for a drop-down option):</b>			<input style="width: 100px;" type="text"/>
<b>Measure:</b> <b>Directions:</b> <b>Scoring System:</b>	<b>C. Unit Utilization Rate</b>		
	Reference APR Q02, "Utilization Rate - Unit". Note: Utilization rates are calculated by averaging the rates of the four quarters as shown in the Unit Utilization Rate table.		
	<b>% of Unit Utilization Rate</b>	<b>Points to Assign</b>	
	Less than 64.99% unit utilization rate	5	
	65% to 74.99% unit utilization rate	10	
	75% to 84.99% unit utilization rate	15	
	85% to 92.99% unit utilization rate	20	
	93% to 100% unit utilization rate	25	Enter Percent from Appendix Here: <input style="width: 100px;" type="text"/>
<b>Total Points Assigned for Project (Click on the cell for a drop-down option):</b>			<input style="width: 100px;" type="text"/>
<b>Measure:</b> <b>Directions:</b> <b>Scoring System:</b>	<b>D. Percentage of Adults Exiting with Non-Cash Benefit Sources.</b>		
	Items to review: APR Measure 20(b). See Appendix for Information on Percentage Calculation.		
	<b>% Who met the criteria</b>	<b>Points to Assign</b>	
	59.99% and less with Non-Cash Benefit Sources	5	
	60% to 69.99% with Non-Cash Benefit Sources	10	
	70% to 79.99% with Non-Cash Benefit Sources	15	
	80% to 89.99% with Non-Cash Benefit Sources	20	
	90% to 100% with Non-Cash Benefit Sources	25	Enter Percent from Appendix Here: <input style="width: 100px;" type="text"/>
<b>Total Points Assigned for Project (Click on the cell for a drop-down option):</b>			<input style="width: 100px;" type="text"/>

<b>Measure:</b>	<b>E. Project Prioritizes Based on Greatest Need</b>		
<b>Directions:</b>	How to Score: The local Coordinated Entry Coordinator and BoS CE Committee as it relates to the BoS Coordinated Entry Policies & Procedures Version 1 & Regional Coordinated Entry Policies and Procedures.		
<b>Scoring System:</b>	<b>% Who met the criteria</b>	<b>Points to Assign</b>	<b>Provide score and narrative here:</b>
	Does not use the VI-SPDAT and does not participate in Case	0	
	Uses the VI-SPDAT, does not Participate in Case Conferencing	10	
	Uses the VI-SPDAT and Participates in Case Conferencing	20	
	<b>Total Points Assigned for Project (Click on the cell for a drop-down option):</b>		

<b>Total:</b>	0
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### Tie Breakers

The below two Measures will ONLY be used as a tie breaker for any applicants who have the same scores. In these instances, the percentage will be used as the score and higher percentages/scores will be ranked higher. Measure E will be used to break ties first and if any ties remain after comparing the tied projects with Measure E, those ties will be broken with Measure F.

For example: Program A, B and C all receive the same score on the original screening tool. They are then compared using Measure E, in which Program A has 75% of adults who had cash income at program exit, and programs B and C have 60% each. Then, programs B and C are ranked using the Measure F. If project B has 95% of funds expended and program C has 70%, then Project B would rank higher than Project C. Therefore, even though they all originally tied, they will be ranked Program A, then Program B, then Program C.

<b>F. Percentage of Adults Who Had Cash Income at Program Exit (Including Employment, Disability, etc.):</b>
Items to review: <b>APR Q18</b> , "Total Adults" and "Adults with No Income". *Note, this measure is looking at those who have exited programs. Any program that has no exits should be given 100% in final scoring for this tie-breaking measure.
A. From <b>Q18</b> , record the number in "Total Adults" adjacent to "Number of Adults at Exit (Leavers)":
B. From <b>Q18</b> , record the number in "Adults with No Income" adjacent to "Number of Adults at Exit (Leavers)":
C. Total Adults Who Had Cash Income at Program Exit (=A-B):
<b>Percentage (=A-B/A):</b>

<b>G. Expenditure of Grant Funds</b>
Utilizing the HUD report documenting expended funds up to the end of 2018 sent to you via attachments, enter the percentage of funds expended for this project. (The percentage can be found adjacent to the project name under "Column DP", "Percentage of Funds Disbursed")
<b>Percentage:</b>

<b>H. Returns to Homelessness</b>
Items to review: <b>APR Q23(a)</b> , "Exit Destination - More Than 90 Days", "Temporary Destinations" Emergency Shelter or Place not Meant for Habitation and <b>Q5(a)</b> , "Total Number of Persons Served"
A. From <b>Q23a</b> , "Temporary Destinations", add Total # of "Emergency shelter, including hotel or motel paid for with emergency shelter voucher" =
B. From <b>Q23a</b> , "Temporary Destinations", add Total # of "Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)" =
Total:
C. <b>Q5(a)</b> , Total Number of Persons Served:
<b>Percentage =(A+B)/C:</b>

## Appendix - 2019 CO BoS CoC Renewal Project Ranking Tool

### Calculation of Measure A (From the APR)

- Question 5a identifies the total # of persons served in the project.  
A= The "Total Number of Persons Served" Field
- Question 5a in the APR will identify the number of people that stayed in the program.  
B =Total from the "Number of Stayers" Field
- Question 23a identifies the # of people that exited to Permanent Destinations who stayed more than 90 days.  
C= The "Total" Column adjacent to the "Subtotal" Row under "Permanent Destinations"  
*\*Note, anyone who is exited due to death (Q23a, "Other Destinations", "Deceased" adjacent to "Total") should be added to measure C.*
- Question 23b identifies the # of people that exited to Permanent Destinations who stayed 90 days or less.  
D= The "Total" Column adjacent to the "Subtotal" Row under "Permanent Destinations"  
*\*Note, anyone who is exited due to death (Q23b, "Other Destinations", "Deceased" adjacent to "Total") should be added to the total.*
- Percentage who either stayed or exited to permanent destinations =  $(B+C+D)/A$   
Multiply by 100 to get percentage.

### Calculate Measure A Here!

Enter A Here:	
Enter B Here:	
Enter C Here:	
Enter D Here:	
<b>B, C, D Total:</b>	0
<b>Total Percentage:</b>	0.00%

Make sure to record the answer in whatever Project tab you're working on! It does not transfer automatically.

### Calculation of Measure B (From the APR)

- Using the table below as taken from Q19a3 of the APR, the percentage of those that maintained or increased income =  $(B - A)/B$   
Multiply by 100 to get percentage.

Q19a3: Client Cash Income Change – Income Source – by Entry and Latest Status/Exit

Income Change by Income Category	Had income category at entry and did not have it at follow-up/exit	Retained income category but had less \$ at follow-up/exit than at entry	Retained income category and same \$ at follow-up/exit as at entry	Retained income category and increased \$ at follow-up/exit	Did not have the income category at entry and gained the income category at follow-up/exit	Did not have the income category at entry or follow-up/exit	Total Adults including those with no income	Performance Measures: Adults who gained or increased income from entry to follow-up/exit, Average Gain
Number of Adults with Earned Income							e-snaps calculates	
Average change in Earned Income	\$	\$		\$	\$			
Number of Adults with Other Income							e-snaps calculates	e-snaps

### Calculate Measure B Here!

Enter A Here:	
Enter B Here:	
<b>Total Percentage:</b>	0.00%

Make sure to record the answer in whatever Project tab you're working on! It does not transfer automatically.

Average change in Other Income	\$	\$		\$	\$			calculates
Number of Adults Any Income	sum						e-snaps calculates	
Average Change in Overall Income	\$	\$		\$	\$			

↓  
A
↓  
B

Calculation of Measure C (From the APR)	Calculate Measure C Here!																														
<p>1 Using APR Q02. Bed and Unit Inventory and Utilization, go to "Utilization Rate - Unit" and record the percentage to the corresponding month in the calculation table to the right.</p> <p>2 The "Total Percentage" should be entered in to Measure C and points should be added based on the answer.</p> <p>3 Total Percentage of Unit Utilization = (January % + April % + July % + October %) / 4</p> <p><b>IF NOT FORMATTED LIKE DESCRIBED ABOVE, SEE BELOW:</b></p> <p><i>If Q02 appears like the image below, copy the percentage under "Average % of Actually Available to Proposed", adjacent to "Units" directly in the "Project" tab. No need to enter numbers in to this formula here because the APR calculates automatically.</i></p> <p><i>Example: In the below image you would copy 100.00%</i></p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Enter January Here:</td> <td style="width: 20%;"></td> </tr> <tr> <td>Enter April Here:</td> <td></td> </tr> <tr> <td>Enter July Here:</td> <td></td> </tr> <tr> <td>Enter October Here:</td> <td></td> </tr> <tr> <td><b>Averaged Total:</b></td> <td style="text-align: center;">0%</td> </tr> <tr> <td><b>Total Percentage:</b></td> <td style="text-align: center;">0.00%</td> </tr> </table>	Enter January Here:		Enter April Here:		Enter July Here:		Enter October Here:		<b>Averaged Total:</b>	0%	<b>Total Percentage:</b>	0.00%																		
Enter January Here:																															
Enter April Here:																															
Enter July Here:																															
Enter October Here:																															
<b>Averaged Total:</b>	0%																														
<b>Total Percentage:</b>	0.00%																														
<p><input type="checkbox"/> Q02. Bed and Unit Inventory and Utilization</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th rowspan="2"></th> <th colspan="2">AS PROPOSED IN THE APPLICATION</th> <th colspan="4">OCCUPIED AND AVAILABLE FOR OCCUPANCY AS COMPLETED IN THE APR BY THE RECIPIENT</th> <th rowspan="2">AVERAGE % OF ACTUALLY AVAILABLE TO PROPOSED</th> </tr> <tr> <th colspan="2">TOTAL</th> <th></th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>Units</td> <td style="text-align: center;">7</td> <td></td> <td style="text-align: center;">7</td> <td style="text-align: center;">7</td> <td style="text-align: center;">7</td> <td style="text-align: center;">7</td> <td style="text-align: center;">100.00%</td> </tr> <tr> <td>Beds</td> <td style="text-align: center;">8</td> <td></td> <td style="text-align: center;">9</td> <td style="text-align: center;">8</td> <td style="text-align: center;">9</td> <td style="text-align: center;">9</td> <td style="text-align: center;">105.38%</td> </tr> </tbody> </table>		AS PROPOSED IN THE APPLICATION		OCCUPIED AND AVAILABLE FOR OCCUPANCY AS COMPLETED IN THE APR BY THE RECIPIENT				AVERAGE % OF ACTUALLY AVAILABLE TO PROPOSED	TOTAL						Units	7		7	7	7	7	100.00%	Beds	8		9	8	9	9	105.38%	<p><b>Make sure to record the answer in whatever Project tab you're working on! It does not transfer automatically.</b></p>
		AS PROPOSED IN THE APPLICATION		OCCUPIED AND AVAILABLE FOR OCCUPANCY AS COMPLETED IN THE APR BY THE RECIPIENT					AVERAGE % OF ACTUALLY AVAILABLE TO PROPOSED																						
	TOTAL																														
Units	7		7	7	7	7	100.00%																								
Beds	8		9	8	9	9	105.38%																								

Calculation of Measure D	Calculate Measure D Here!						
<p>1 From APR Q20(b), record the number in "Total" adjacent to "Benefits at Exit for Leavers" to get A.</p> <p>2 From Q20(b), record the number in "1+ Source(s)" adjacent from "Benefit at Exit for Leavers" to get B.</p> <p>3 Percentage of Adults Exiting with Non-Cash Benefit Sources = <math>B / A</math></p> <p>Multiple by 100 to get the percentage</p> <p><i>*Note, any program that has no "Leavers" should be given 100% directly in the Project Tab in Measure D, even though this calculation may show 0% if completed as directed.</i></p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Record A here:</td> <td style="width: 20%;"></td> </tr> <tr> <td>Record B here:</td> <td></td> </tr> <tr> <td><b>Total Percentage:</b></td> <td style="text-align: center;">0.00%</td> </tr> </table>	Record A here:		Record B here:		<b>Total Percentage:</b>	0.00%
Record A here:							
Record B here:							
<b>Total Percentage:</b>	0.00%						
	<p><b>Make sure to record the answer in whatever Project tab you're working on! It does not transfer automatically.</b></p>						

## **Final Project Scoring Results**

2019 Balance of State Continuum of Care Renewal & New Project Ranking - Final						
Project Name	Renewal or New Project	Total Score from Scoring Tool (0-145) {Highest score = Best Outcome}	Tie Breaker 1 (Cash Income % at Exit) {Highest % = Best Outcome}	Tie Breaker 2 (% of funds expended, 2017-2018) {Highest % = Best Outcome}	Tie Breaker 3 (% Returned to Homelessness) {Lowest % = Best outcome}	Ranking Position
St. Martin Permanent Housing	Renewal Project	145	100.00%	100.00%	0.00%	1
Renewal Project Application FY2018 (Redtail Ponds PSH)	Renewal Project	145	100.00%	100.00%	0.00%	2
Southwest Colorado Rapid Rehousing Program (CCH)	Renewal Project	135	83.33%	100.00%	0.00%	3
Eagle Rapid Rehousing Program (CCH)	Renewal Project	130	100.00%	100.00%	0.00%	4
Harmony Way Permanent Housing Project (North Range Behavioral Health)	Renewal Project	130	100.00%	66.70%	0.00%	5
Northern Front Range Rapid Rehousing Program (CCH)	Renewal Project	130	60.00%	100.00%	0.00%	6
Trinidad Transitional Housing Program (CCH)	Renewal Project	125	100.00%	100.00%	0.00%	7
Permanent Supportive Housing in Loveland FY 2018 (SummitStone)	Renewal Project	125	100.00%	100.00%	0.00%	8
Stephens Brain Injury Campus (Greeley Center for Independence)	Renewal Project	125	100.00%	100.00%	0.00%	9
Fremont/Custer/Chaffee Rapid Rehousing Program (CCH)	Renewal Project	125	100.00%	100.00%	0.00%	10
St. Benedict Permanent Housing (Grand Valley Catholic Outreach)	Renewal Project	125	100.00%	100.00%	10.00%	11
Catholic Outreach Rapid Rehousing (Grand Valley Catholic Outreach)	Renewal Project	125	72.00%	100.00%	0.00%	12
Garfield Rapid Rehousing Program (CCH)	Renewal Project	125	66.67%	78.99%	0.00%	13
DOH - Balance of State PSH (DOLA)	Renewal Project	125	50.00%	97.14%	0.88%	14
Morgan/Logan Rapid Rehousing Program (CCH)	Renewal Project	115	71.43%	95.98%	0.00%	15
Pueblo Permanent Supportive Housing Program (CCH)	Renewal Project	110	100.00%	100.00%	0.00%	16
Pueblo Rapid Rehousing Program (CCH)	Renewal Project	110	80.00%	83.62%	0.00%	17
Balance of State SSO-CE Project (CCH)	New Project - DV Bonus	107.5	N/A	N/A	N/A	18
St. Martin Permanent Housing-Expansion (GVCO)	New Project - CoC Bonus	107	N/A	N/A	N/A	19
HSSW RRR for Survivors Southwest CO (HSSW)	New Project - DV Bonus	88.5	N/A	N/A	N/A	20