COLORADO BALANCE OF STATE CONTINUUM OF CARE
2016 Continuum of Care Grant Competition

Project Review, Ranking and Selection Procedures

Step 1: The Collaborative Applicant reviewed each project application to determine whether the project application was complete, whether the proposed activities are eligible under the CoC program rules (24 CFR Part 578), whether program participants are eligible for the program and the severity of their needs (such as low or no-income, substance abuse, criminal record, etc.), whether the project participates in HMIS, and whether the project is in general compliance with the HUD policy priorities described in the NOFA.

Step 2: The Project Ranking Committee reviewed the NOFA and associated materials, and then created two draft scoring tools, one for new project applications, and one for renewal project applications. The draft scoring tools were sent to the Balance of State Advisory Board (Advisory Board) for review and comment. Members of the Advisory Board reviewed the draft scoring tools and sent their comments to the Project Ranking Committee. The Project Ranking Committee modified the scoring tools based on comments from the Advisory Board, and sent final scoring tools back to the Advisory Board for approval. The final scoring tools are attached to this application.

Step 3: The Project Ranking Committee used the final scoring tools to score all new and renewal project applications and assign a numerical rank to each project, then sent the draft scoring results to all applicants for review.

Step 4: The Collaborative Applicant used the final project scoring results to list the projects on the Tier 1/Tier 2 spreadsheet in order of the numerical rank determined above. The Tier 1/Tier 2 spreadsheet was then sent to the Advisory Board for review and comment. The Advisory Board reviewed the Tier 1/Tier 2 spreadsheet, evaluated which projects appeared to be at risk of losing their funding, and discussed whether the rank order of any projects needed to be adjusted. The final Tier 1/Tier 2 spreadsheet was then approved by a vote of the Advisory Board.

Step 5: The Collaborative Applicant then used the final Tier 1/Tier 2 spreadsheet to assign a numerical rank to each project in the CoC Priority Listing section of the consolidated application.

Updated September 2016.

Colorado Balance of State Continuum of Care, CO-500
NEW PROJECT APPLICATION
2016 Competition

Introduction

The Colorado Balance of State Continuum of Care will use the following rating criteria to score and select Permanent Housing Bonus Applications. The maximum score possible is 16 points. Each application will be scored on the extent to which the applicant can adequately demonstrate the following:

1. **Project description** (1 – 2 paragraphs describing project type, primary population served, community/region served, etc.)
   4 points will be awarded if your program will serve the chronically homeless, 3 points will be awarded if your program will serve families, 3 points will be awarded if your program will serve survivors of domestic violence, 2 points will be awarded if your program will serve youth, and 1 point will be awarded if your program will serve veterans. Maximum points allowed: 4.

2. **Capacity of proposed project/scalability** (1 paragraph describing the expected number of households/individuals served annually and the impact to the program if not served at full request)
   This item is not scored, but is a required part of the project application, and will be reviewed by the Project Ranking Committee.

3. **Readiness/Provider capacity** (1 – 2 paragraphs describing the provider's experiencing administering the proposed type of program or serving the proposed population; and, describing the provider's experience administering federal grant funding, including experience with measuring system performance)
   1 point will be awarded if your program has had previous experience serving this population. 1 point will be awarded if your program has administered this type of housing program before (i.e. experience administering RRH or PSH). 1 point will be awarded if your program has previously managed a federal grant (HUD or other). 1 point will be awarded if your program already has a program measurement system identified/planned. Maximum points available: 4.

4. **Reach of project**
   1 point will be awarded if 'no' is the answer to b. 1 point will be awarded if 'yes' is the answer to d. Maximum points available: . Maximum points available: 2.
   a. What community/region will this project serve? _____
   b. Is this community/region currently served by any CoC funding?
      ☐ **Yes** ☐ **No**
   c. Does this community have an active CoC group that meets?
      ☐ **Yes** ☐ **No**
   d. Do you participate in this CoC meeting?
      ☐ **Yes** ☐ **No** ☐ **Not Applicable (CoC group does not exist)**

5. **Intended alignment with Housing First principles** (please answer yes or no for each item)
   1 point will be awarded for each 'yes' answer. 0 points will be awarded for each 'no' answer. Maximum points available: 4

   a. Employment not required to participate in program (either for entrance into program or to retain housing in program)
      ☐ **Yes** ☐ **No**

   b. Sobriety not required to participate in program (with n/a option for programs designed to provide sober living environment) (either for entrance into program or to retain housing in program)
      ☐ **Yes** ☐ **No**

   c. Participation in supportive services is voluntary and driven by client choice
      ☐ **Yes** ☐ **No**

   d. Entrance to program not dependent on or impacted by poor credit or income, poor rental history, or minor criminal convictions
      ☐ **Yes** ☐ **No**

6. **Project prioritizes based on greatest need** (1 – 2 paragraphs describing how, if at all, the project will prioritize based on greatest need; specifically, what tool will be used to assess potential clients and what other criteria, if any, will be used to prioritize households into open units)
   1 point will be awarded if an evidence based tool/model will be used to assess potential clients. 1 point will be awarded if a by-name list will be used to identify those most appropriate and in most need of the housing offered by your program. Maximum points available: 2

7. **Budget of project** (please submit a basic budget outlining administrative, operating, and program expenses)
   This item is not scored, but is a required part of the project application, and will be reviewed by the Project Ranking Committee.

8. **Agency's most recent audit/financial review** (please submit your agency's most recent audit or financial review)
   This item is not scored, but is a required part of the project application, and will be reviewed by the Project Ranking Committee.

COLORADO BALANCE OF STATE CONTINUUM OF CARE
2016 GRANT COMPETITION

Final Project Rankings
Approved August 2016

PERFORMANCE MEASURES/PROGRAM OUTCOMES for RENEWAL PROJECTS

1. PERMANENT SUPPORTIVE HOUSING

a. Percentage of participants who either stayed in the program or exited to other permanent housing

Items to review: *APR Questions 7, 29(a)(1) and 29(a)(2)*

Score: _____

Scoring system:

Less than 80% met the criteria	Assign 10 points
80.1% to 85.0% met the criteria	Assign 20 points
85.1% to 90.0% met the criteria	Assign 30 points
90.1% to 95.0% met the criteria	Assign 40 points
95.1% to 100% met the criteria	Assign 50 points

b. Percentage of adults with income from any source

Item to review: *APR Question 24(b)(3)*

Score: _____

Scoring system:

Less than 20% met criteria	Assign 5 points
20.1% to 40.0% met criteria	Assign 10 points
40.1% to 60.0% met criteria	Assign 15 points
60.1% to 80.0% met criteria	Assign 20 points
80.1% to 100% met criteria	Assign 25 points

c. Unit Utilization Rate **Score: _____**

Items to review: *APR Question 11*

Scoring system:

Less than 60% unit utilization rate	Assign 5 points
60.1% to 70.0% unit utilization rate	Assign 10 points
70.1% to 80.0% unit utilization rate	Assign 15 points
80.1% to 90.0% unit utilization rate	Assign 20 points
90.1% to 100% unit utilization rate	Assign 25 points

d. Project prioritizes based on greatest need

Score: _____

Please describe how, if at all, the project will prioritize based on greatest need; specifically, what tool will be used to assess potential clients and what other criteria, if any, will be used to prioritize households into open units. Maximum of 25 points awarded

Scoring system (project can receive points in any or both of the items specified):

1. Project has clear process for prioritizing clients based on need	Award 10 points
2. Project uses common assessment tool (please specify)	Award 15 points

3. TRANSITIONAL HOUSING PROJECTS

a. Percentage of participants exiting to permanent housing **Score: _____**

Items to review: *APR Question 7, 29(a)(1) and 29(a)(2)*

Scoring system:

Less than 65% exited to permanent housing	Assign 10 points
65.1% to 75.0% exited to permanent housing	Assign 20 points
75.1% to 85.0% exited to permanent housing	Assign 30 points
85.1% to 95.0% exited to permanent housing	Assign 40 points
95.1% to 100% exited to permanent housing	Assign 50 points

b. Percentage of adults with income from any source

Item to review: *APR Question 24(b)(3)*

Score: _____

Scoring system:

Less than 20% met criteria	Assign 5 points
20.1% to 40.0% met criteria	Assign 10 points
40.1% to 60.0% met criteria	Assign 15 points
60.1% to 80.0% met criteria	Assign 20 points
80.1% to 100% met criteria	Assign 25 points

c. Unit Utilization Rate **Score: _____**

Items to review: *APR Question 11*

Scoring system:

Less than 60% unit utilization rate	Assign 5 points
60.1% to 70.0% unit utilization rate	Assign 10 points
70.1% to 80.0% unit utilization rate	Assign 15 points
80.1% to 90.0% unit utilization rate	Assign 20 points
90.1% to 100% unit utilization rate	Assign 25 points

d. Project prioritizes based on greatest need

Score: _____

Please describe how, if at all, the project will prioritize based on greatest need; specifically, what tool will be used to assess potential clients and what other criteria, if any, will be used to prioritize households into open units. Maximum of 25 points awarded

Scoring system (project can receive points in any or both of the items specified):

1. Project has clear process for prioritizing clients based on need	Award 10 points
2. Project uses common assessment tool (please specify)	Award 15 points

4. RE-CLASSIFIED RAPID REHOUSING

a. Percentage of participants exiting to permanent housing **Score: _____**

Items to review: *APR Question 7, 29(a)(1) and 29(a)(2)*

Scoring system:

Less than 65% exited to permanent housing	Assign 10 points
65.1% to 75.0% exited to permanent housing	Assign 20 points
75.1% to 85.0% exited to permanent housing	Assign 30 points
85.1% to 95.0% exited to permanent housing	Assign 40 points
95.1% to 100% exited to permanent housing	Assign 50 points

b. Percentage of adults with income from any source

Item to review: *APR Question 24(b)(3)*

Score: _____

Scoring system:

Less than 20% met criteria	Assign 5 points
20.1% to 40.0% met criteria	Assign 10 points
40.1% to 60.0% met criteria	Assign 15 points
60.1% to 80.0% met criteria	Assign 20 points
80.1% to 100% met criteria	Assign 25 points

c. Unit Utilization Rate **Score: _____**

Items to review: *APR Question 11*

Scoring system:

Less than 60% unit utilization rate	Assign 5 points
60.1% to 70.0% unit utilization rate	Assign 10 points
70.1% to 80.0% unit utilization rate	Assign 15 points
80.1% to 90.0% unit utilization rate	Assign 20 points
90.1% to 100% unit utilization rate	Assign 25 points

d. Project prioritizes based on greatest need

Score: _____

Please describe how, if at all, the project will prioritize based on greatest need; specifically, what tool will be used to assess potential clients and what other criteria, if any, will be used to prioritize households into open units. Maximum of 25 points awarded

Scoring system (project can receive points in any or both of the items specified):

1. Project has clear process for prioritizing clients based on need	Award 10 points
2. Project uses common assessment tool (please specify)	Award 15 points