Before Starting the CoC Application

The CoC Consolidated Application is made up of two parts: the CoC Application and the CoC Priority Listing, with all of the CoC's project applications either approved and ranked, or rejected. The Collaborative Applicant is responsible for submitting both the CoC Application and the CoC Priority Listing in order for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for:
 - Reviewing the FY 2016 CoC Program Competition NOFA in its entirety for specific application and program requirements.
 - Using the CoC Application Detailed Instructions while completing the application in e-snaps.
 - Answering all questions in the CoC application. It is the responsibility of the Collaborative Applicant to ensure that all imported and new responses in all parts of the application are fully reviewed and completed. When doing this keep in mind:

 - This year, CoCs will see that a few responses have been imported from the FY 2015 CoC Application.
 - For some of the questions HUD has provided documents to assist Collaborative Applicants in completing responses.
 - For other questions, the Collaborative Applicant must be aware of responses provided by project applications in their Project Applications.
 - Some questions require the Collaborative Applicant to attach a document to receive credit. This will be identified in the question.
 - All questions marked with an asterisk (*) are mandatory and must be completed in order to submit the CoC Application.

  For CoC Application Detailed Instructions click here.

1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1A-1. CoC Name and Number: CO-500 - Colorado Balance of State CoC

1A-2. Collaborative Applicant Name: Colorado Coalition for the Homeless

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Colorado Coalition for the Homeless

1B. Continuum of Care (CoC) Engagement

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1B-1. From the list below, select those organizations and persons that participate in CoC meetings.
Then select "Yes" or "No" to indicate if CoC meeting participants are voting members or if they sit on the CoC Board.
Only select "Not Applicable" if the organization or person does not exist in the CoC's geographic area.

Organization/Person Categories	Participates in CoC Meetings	Votes, including electing CoC Board	Sits on CoC Board
Local Government Staff/Officials	Yes	Yes	No
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
Law Enforcement	Yes	Yes	No
Local Jail(s)	Yes	Yes	No
Hospital(s)	Yes	Yes	No
EMT/Crisis Response Team(s)	No	No	No
Mental Health Service Organizations	Yes	Yes	No
Substance Abuse Service Organizations	Yes	Yes	No
Affordable Housing Developer(s)	Yes	Yes	No
Public Housing Authorities	Yes	Yes	Yes
CoC Funded Youth Homeless Organizations	Yes	Yes	No
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	No
School Administrators/Homeless Liaisons	Yes	Yes	No
CoC Funded Victim Service Providers	Yes	Yes	No
Non-CoC Funded Victim Service Providers	Yes	Yes	No
Street Outreach Team(s)	Yes	Yes	No
Youth advocates	Yes	Yes	No
Agencies that serve survivors of human trafficking	Yes	Yes	No
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	Yes
Department of Veterans Affairs	Yes	Yes	No

1B-1a. Describe in detail how the CoC solicits and considers the full range of opinions from individuals or organizations with knowledge of homelessness or an interest in preventing and ending homelessness in the geographic area. Please provide two examples of organizations or individuals from the list in 1B-1 to answer this question.

Our CoC uses regularly scheduled meetings to solicit opinions from individuals and organizations with knowledge of homelessness in their geographic areas. CoC meetings are well publicized and open to anyone with an interest in addressing homelessness in the community, including domestic violence and homeless youth providers. Members of the local CoC planning groups provide input to their regional representatives on the Advisory Board, and those Board members provide input to the Advisory Board as a group. Example 1: Posada has a long track record of succesful point-in-time counts in Pueblo County, and therefore their participation on the Balance of State PIT committee is very valuable. Example 2: The manager of the Homeless Programs Team at the Colorado Division of Housing recently joined the CoC Advisory Board. This is already helping to give the Advisory Board and the NOFA committee more of a statewide perspective on CoC planning.

1B-1b. List Runaway and Homeless Youth (RHY)-funded and other youth homeless assistance providers (CoC Program and non-CoC Program funded) who operate within the CoC's geographic area.
Then select "Yes" or "No" to indicate if each provider is a voting member or sits on the CoC Board.

Youth Service Provider (up to 10)	RHY Funded?	Participated as a Voting Member in at least two CoC Meetings between July 1, 2015 and June 20, 2016.	Sat on CoC Board as active member or official at any point between July 1, 2015 and June 20, 2016.
Garfield County DHS	Yes	Yes	No
Lake County DHS	Yes	No	No
Routt County DHS	Yes	No	No
Weld County United Way	Yes	Yes	Yes
Centennial Mental Health Center	Yes	Yes	No
Centennial BOCES	Yes	No	No
Pinon Project	Yes	Yes	No
La Plata Youth Services	Yes	Yes	No
Posada Youth Programs	Yes	Yes	Yes
Karis, Inc.	Yes	Yes	Yes

1B-1c. List the victim service providers (CoC Program and non-CoC Program funded) who operate within the CoC's geographic area.
Then select "Yes" or "No" to indicate if each provider is a voting member

or sits on the CoC Board.

Victim Service Provider for Survivors of Domestic Violence (up to 10)	Participated as a Voting Member in at least two CoC Meetings between July 1, 2015 and June 30, 2016	Sat on CoC Board as active member or official at any point between July 1, 2015 and June 30, 2016.
Advocates Against Domestic Assault	Yes	Yes
Alternatives to Violence	Yes	No
Bright Future Foundation for Eagle County	Yes	No
Help for Abused Partners	Yes	No
Hilltop Community Resources	Yes	Yes
SHARE, Inc.	Yes	Yes
Advocate Safehouse Project	Yes	No
A Woman's Place	Yes	No
Crossroads Safehouse	Yes	No
VOA Southwest Safehouse	Yes	No

1B-2. Explain how the CoC is open to proposals from entities that have not previously received funds in prior CoC Program competitions, even if the CoC is not applying for new projects in 2016. (limit 1000 characters)

Every year after the NOFA is published, the Collaborative Applicant announces the availability of new project funds to its electronic mailing list, which includes previously unfunded entities. Previously unfunded entities who are interested in applying for these funds are referred to their local CoC planning group and regional Advisory Board member, and then to the Collaborative Applicant for more information. When deciding to include a new project on the project listing, the CoC considers the following factors: (1) whether the proposed activities are eligible under the CoC program rules; (2) project capacity; (3) applicant readiness; (4) geographic equity; (5) alignment with housing first principles; (6) whether project prioritizes households based on greatest needs; (7) proposed project budget; (8) whether the applicant agrees to participate in HMIS; and (9) whether the project is in general compliance with the HUD policy priorities described in the NOFA.

1B-3. How often does the CoC invite new members to join the CoC through a publicly available invitation? Quarterly

1C. Continuum of Care (CoC) Coordination

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1C-1. Does the CoC coordinate with Federal, State, Local, private and other entities serving homeless individuals and families and those at risk of homelessness in the planning, operation and funding of projects? Only select "Not Applicable" if the funding source does not exist within the CoC's geographic area.

Funding or Program Source	Coordinates with Planning, Operation and Funding of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Yes
Head Start Program	Yes
Housing and service programs funded through Federal, State and local government resources.	Yes

1C-2. The McKinney-Vento Act, requires CoC's to participate in the Consolidated Plan(s) (Con Plan(s)) for the geographic area served by the CoC. The CoC Program Interim rule at 24 CFR 578.7 (c) (4) requires the CoC to provide information required to complete the Con Plan(s) within the CoC's geographic area, and 24 CFR 91.100(a)(2)(i) and 24 CFR 91.110 (b)(2) requires the State and local Con Plan jurisdiction(s) consult with the CoC. The following chart asks for the information about CoC and Con Plan jurisdiction coordination, as well as CoC and ESG recipient coordination.

CoCs can use the CoCs and Consolidated Plan Jurisdiction Crosswalk to assist in answering this question.

	Number
Number of Con Plan jurisdictions with whom the CoC geography overlaps	6
How many Con Plan jurisdictions did the CoC participate with in their Con Plan development process?	6
How many Con Plan jurisdictions did the CoC provide with Con Plan jurisdiction level PIT data?	6
How many of the Con Plan jurisdictions are also ESG recipients?	1
How many ESG recipients did the CoC participate with to make ESG funding decisions?	1
How many ESG recipients did the CoC consult with in the development of ESG performance standards and evaluation process for ESG funded activities?	1

1C-2a. Based on the responses provided in 1C-2, describe in greater detail how the CoC participates with the Consolidated Plan jurisdiction(s) located in the CoC's geographic area and include the frequency and type of interactions between the CoC and the Consolidated Plan jurisdiction(s). (limit 1000 characters)

Our CoC collaborates with all 6 Con Plan jurisdictions in our geographic area. We interact with our Con Plan jurisdictions approximately quarterly, primarily at regional CoC planning meetings, but also via phone calls and e-mail. Each year, our CoC provides information to the Con Plan jurisdictions of the State of Colorado (Division of Housing), City of Ft. Collins, City of Greeley, City of Loveland, City of Pueblo and City of Grand Junction when they update their annual Consolidated Planning Action Plans. The state Division of Housing requests copies of our CoC housing inventory charts, PIT data, and info on the number of transitional housing, permanent supportive housing and rapid rehousing programs in the CoC (as well as any new permanent housing programs in the CoCs "pipeline"). The Collaborative Applicant e-mails our annual PIT report to all 6 jurisdictions as soon as it becomes available, and also comments on the annual Action Plan draft from the CO Dept. of Local Affairs.

1C-2b. Based on the response in 1C-2, describe how the CoC is working with ESG recipients to determine local ESG funding decisions and how the CoC assists in the development of performance standards and evaluation of outcomes for ESG-funded activities. (limit 1000 characters)

All of the jurisdictions within our CoC receive their ESG funds from the state Division of Housing. The state Division of Housing has contracted its entire Balance of State ESG/homeless prevention and rapid rehousing program to the Collaborative Applicant, which has contracted the funds to selected non-metro and rural homeless service providers. The Collaborative Applicant works directly with the state Division of Housing to determine funding allocations and establish performance measures. The Collaborative Applicant provides the Division of Housing with the most recent PIT data, HMIS data, Annual Performance Reports (APRs) and other information on the ESG subrecipients.

1C-3. Describe how the CoC coordinates with victim service providers and non-victim service providers (CoC Program funded and non-CoC funded) to ensure that survivors of domestic violence are provided housing and services that provide and maintain safety and security. Responses must address how the service providers ensure and maintain the safety and security of participants and how client choice is upheld. (limit 1000 characters)

Domestic violence agencies are an integral part of our CoC; they serve on the Advisory Board, the Point-in-Time Committee and the NOFA Committee. Our CoC uses local CoC planning meetings to coordinate with victim service providers and non-victim service providers funded by CoC, ESG, DOJ VAWA, DHHS, VOCA, the state Domestic Violence Program (DVP) and other funding streams. We maintain the safety and security of DV survivors and their families

by treating personally identifying information (including the location of their temporary and permanent housing) with strict confidentiality. Also with regard to personally identifiable information: the DV agencies in our CoC do not share client data with anyone. Based on our service providers' knowledge of local resources, DV families are referred to the local DV advocacy agency, DV safehouse, or rapid rehousing program for DV survivors, or other housing and services if there are no DV services in the community

1C-4. List each of the Public Housing Agencies (PHAs) within the CoC's geographic area. If there are more than 5 PHAs within the CoC's geographic area, list the 5 largest PHAs. For each PHA, provide the percentage of new admissions that were homeless at the time of admission between July 1, 2015 and June 30, 2016 and indicate whether the PHA has a homeless admissions preference in its Public Housing and/or Housing Choice Voucher (HCV) program.

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program from 7/1/15 to 6/30/16 who were homeless at entry	PHA has General or Limited Homeless Preference
Greeley/Weld Housing Authority	1.00%	No
Pueblo Housing Authority	1.00%	No
Grand Junction Housing Authority	56.00%	No
Ft. Collins Housing Authority	21.00%	No
Loveland Housing Authority	1.00%	No

1C-5. Other than CoC, ESG, Housing Choice Voucher Programs and Public Housing, describe other subsidized or low-income housing opportunities that exist within the CoC that target persons experiencing homelessness.
(limit 1000 characters)

The non-profit housing developers in our CoC participate in local CoC planning meetings, where they share their knowledge of other subsidized and low-income housing opportunities. Our local CoC planning groups maintain lists of subsidized and affordable housing that are used to help our homeless clients with their housing search, and most of our case managers actively assist their clients with their housing search. Some of our service providers also administer PATH funds and HOME tenant-based rental assistance (TBRA) vouchers. We also work with property owners to advocate for our homeless families, and create incentives for property owners to make units available to our homeless families (e.g., the Colorado Landlord Recruitment Campaign).

1C-6. Select the specific strategies implemented by the CoC to ensure that homelessness is not criminalized in the CoC's geographic area. Select all that apply.

Engaged/educated local policymakers:	X
Engaged/educated law enforcement:	X
Implemented communitywide plans:	X
No strategies have been implemented	
Other:(limit 1000 characters)	
Public education campaigns	X
Guest editorials in local newspapers	X
Include law enforcement in local CoC planning meetings	X

1D. Continuum of Care (CoC) Discharge Planning

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1D-1. Select the system(s) of care within the CoC's geographic area for which there is a discharge policy in place that is mandated by the State, the CoC, or another entity for the following institutions? Check all that apply.

Foster Care:	
Health Care:	
Mental Health Care:	
Correctional Facilities:	
None:	X

1D-2. Select the system(s) of care within the CoC's geographic area with which the CoC actively coordinates with to ensure institutionalized persons that have resided in each system of care for longer than 90 days are not discharged into homelessness. Check all that apply.

Foster Care:	X
Health Care:	X
Mental Health Care:	X
Correctional Facilities:	X
None:	

1D-2a. If the applicant did not check all boxes in 1D-2, explain why there is no coordination with the institution(s) that were not selected and explain how the CoC plans to coordinate with the institution(s) to ensure persons

**discharged are not discharged into homelessness.
(limit 1000 characters)**

Our CoC is doing what it can to encourage state and local foster care agencies, hospitals and health clinics, mental health providers, and corrections agencies to improve their discharge planning practices. Examples of the programs we are working with include: Foster Care: multiple family unification programs, community resource teams. Health Care: VA Medical Centers, the Marillac Clinic in Mesa County, University of Colorado Health in Larimer County, San Luis Valley Health, San Luis Valley Behavioral Health and Valley Wide Health Systems in Alamosa County, and Rio Grande Hospital in Rio Grande County. Mental Health: Colorado West Mental Health, Summit Stone Health Partners in Larimer County, North Range Behavioral Health in Weld County. Corrections: CO Dept. of Corrections, Wayside Mission and Bridges of Mercy in Pueblo County, San Luis Valley Community Corrections in Alamosa County, and the VA Veterans Justice programs.

1E. Centralized or Coordinated Assessment (Coordinated Entry)

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

The CoC Program Interim Rule requires CoCs to establish a Centralized or Coordinated Assessment System which HUD refers to as the Coordinated Entry Process. Based on the recent Coordinated Entry Policy Brief, HUD's primary goals for the coordinated entry process are that assistance be allocated as effectively as possible and that it be easily accessible no matter where or how people present for assistance.

1E-1. Explain how the CoC's coordinated entry process is designed to identify, engage, and assist homeless individuals and families that will ensure those who request or need assistance are connected to proper housing and services.
(limit 1000 characters)

Our 10 CoC planning regions are very diverse and have dramatically different levels of homeless assistance resources and housing inventories. During the past 2 years, our CoC has struggled to come up with a single coordinated entry system that works for our entire CoC. Therefore, in accordance with HUD's recent policy shift, we are now working towards a decentralized system that will result in multiple coordinated entry systems that, when combined, will ensure coverage for the entire CoC. Most of the service providers in our CoC are using either the VI-SPDAT or the Barriers to Housing assessment tool developed by the Collaborative Applicant, and the CoC will still work to ensure that the separate systems are as similar as possible. In the next 12 months, our Coordinated Entry Committee will work towards this goal with our technical assistance provider ICF International (through a contract with the Governor's Office.)

1E-2. CoC Program and ESG Program funded projects are required to participate in the coordinated entry process, but there are many other organizations and individuals who may participate but are not required to do so. From the following list, for each type of organization or individual, select all of the applicable checkboxes that indicate how that organization or individual participates in the CoC's coordinated entry process. If there are other organizations or persons who participate but are not on this list, enter the information in the blank text box, click "Save" at the bottom of

the screen, and then select the applicable checkboxes.

Organization/Person Categories	Participates in Ongoing Planning and Evaluation	Makes Referrals to the Coordinated Entry Process	Receives Referrals from the Coordinated Entry Process	Operates Access Point for Coordinated Entry Process	Participates in Case Conferencing	Does not Participate	Does not Exist
Local Government Staff/Officials	X						
CDBG/HOME/Entitlement Jurisdiction	X						
Law Enforcement						X	
Local Jail(s)	X				X		
Hospital(s)						X	
EMT/Crisis Response Team(s)						X	
Mental Health Service Organizations	X				X		
Substance Abuse Service Organizations	X				X		
Affordable Housing Developer(s)						X	
Public Housing Authorities	X						
Non-CoC Funded Youth Homeless Organizations						X	
School Administrators/Homeless Liaisons						X	
Non-CoC Funded Victim Service Organizations						X	
Street Outreach Team(s)	X						
Homeless or Formerly Homeless Persons	X						
Collaborative Applicant	X						
Colorado Division of Housing	X						
Non-profit service providers	X						

1F. Continuum of Care (CoC) Project Review, Ranking, and Selection

Instructions

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1F-1. For all renewal project applications submitted in the FY 2016 CoC Program Competition complete the chart below regarding the CoC's review of the Annual Performance Report(s).

How many renewal project applications were submitted in the FY 2016 CoC Program Competition?	17

How many of the renewal project applications are first time renewals for which the first operating year has not expired yet?	0

How many renewal project application APRs were reviewed by the CoC as part of the local CoC competition project review, ranking, and selection process for the FY 2016 CoC Program Competition?	17

Percentage of APRs submitted by renewing projects within the CoC that were reviewed by the CoC in the 2016 CoC Competition?	100.00%

1F-2 - In the sections below, check the appropriate box(es) for each selection to indicate how project applications were reviewed and ranked for the FY 2016 CoC Program Competition. Written documentation of the CoC's publicly announced Rating and Review procedure must be attached.

Performance outcomes from APR reports/HMIS:	
% permanent housing exit destinations	X
% increases in income	X

Monitoring criteria:	
Utilization rates	X
Drawdown rates	
Frequency or Amount of Funds Recaptured by HUD	

Need for specialized population services:	

Youth	X
Victims of Domestic Violence	X
Families with Children	X
Persons Experiencing Chronic Homelessness	X
Veterans	X

None:	

1F-2a. Describe how the CoC considered the severity of needs and vulnerabilities of participants that are, or will be, served by the project applications when determining project application priority. (limit 1000 characters)

The scoring tools for our new and renewal projects include a criterion for "project prioritizes (assistance) based on greatest need." In response to that scoring criterion, all applicants were required to describe how their projects consider the severity of client needs (e.g., low or no income, substance abuse, criminal records, history of domestic violence, unsheltered status, etc.), and what common assessment tool is used to prioritize households for assistance. In addition to this criterion, projects were also scored on APR data for unit utilization, household income, and maintaining or exiting to permanent housing. Documentation of our review and ranking process and copies of our final scoring tools are attached to this application.

1F-3. Describe how the CoC made the local competition review, ranking, and selection criteria publicly available, and identify the public medium(s) used and the date(s) of posting. Evidence of the public posting must be attached. (limit 750 characters)

A written description of our project review and ranking procedures, and copies of the final scoring tools, were e-mailed to the Advisory Board with instructions for the Board to forward the information to all stakeholders in their local communities.

A copy of this e-mail and attachments were also posted on the website of the Colorado Coalition for the Homeless (the Collaborative Applicant) at the following address:

http://www.coloradocoalition.org/what_we_do/rural _programs.aspx.

Copies of those documents are attached to this application.

1F-4. On what date did the CoC and Collaborative Applicant publicly post all parts of the FY 2016 CoC Consolidated Application that included the final project application ranking? (Written documentation of the public posting, with the date of the posting clearly visible, must be attached. In addition, evidence of communicating decisions to the CoC's full membership must be attached).

09/09/2016

1F-5. Did the CoC use the reallocation process in the FY 2016 CoC Program Competition to reduce or reject projects for the creation of new projects? (If the CoC utilized the reallocation process, evidence of the public posting of the reallocation process must be attached.)

No

1F-5a. If the CoC rejected project application(s), on what date did the CoC and Collaborative Applicant notify those project applicants that their project application was rejected? (If project applications were rejected, a copy of the written notification to each project applicant must be attached.)

1F-6. In the Annual Renewal Demand (ARD) is the CoC's FY 2016 CoC's FY 2016 Priority Listing equal to or less than the ARD on the final HUD-approved FY2016 GIW?

No

1G. Continuum of Care (CoC) Addressing Project Capacity

Instructions

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1G-1. Describe how the CoC monitors the performance of CoC Program recipients.
(limit 1000 characters)

Program monitoring is performed by the Collaborative Applicant. Monitoring consists primarily of reviewing APR data on utilization rates, housing stability, household eligibility, length of time homeless, destination upon program exit, increasing clients' income, and getting clients plugged into mainstream benefits. For its own projects, the Collaborative Applicant also conducts site visits and/or file reviews to ensure that the projects are in compliance with HUD requirements. These site visits/file reviews are conducted at least annually, or more frequently for projects that have had compliance issues. The site visits/file reviews focus on verifying that the projects are serving eligible participants, maximizing project capacity, maintaining grant files, maintaining case management and housing files, and maintaining proper accounting records, including documentation that HUD funds are being used on eligible expenses, and documentation of match.

1G-2. Did the Collaborative Applicant include accurately completed and appropriately signed form HUD-2991(s) for all project applications submitted on the CoC Priority Listing? Yes

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2A-1. Does the CoC have a Governance Charter that outlines the roles and responsibilities of the CoC and the HMIS Lead, either within the Charter itself or by reference to a separate document like an MOU/MOA? In all cases, the CoC's Governance Charter must be attached to receive credit, In addition, if applicable, any separate document, like an MOU/MOA, must also be attached to receive credit.

Yes

2A-1a. Include the page number where the roles and responsibilities of the CoC and HMIS Lead can be found in the attached document referenced in 2A-1. In addition, in the textbox indicate if the page number applies to the CoC's attached governance charter or attached MOU/MOA.

pages 1-3 of CoC HMIS MOU

2A-2. Does the CoC have a HMIS Policies and Procedures Manual? If yes, in order to receive credit the HMIS Policies and Procedures Manual must be attached to the CoC Application.

Yes

2A-3. Are there agreements in place that outline roles and responsibilities between the HMIS Lead and the Contributing HMIS Organization (CHOs)?

Yes

2A-4. What is the name of the HMIS software

AES Engenuity

used by the CoC (e.g., ABC Software)?

2A-5. What is the name of the HMIS software   Adsystec
vendor (e.g., ABC Systems)?

2B. Homeless Management Information System (HMIS) Funding Sources

Instructions

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2B-1. Select the HMIS implementation coverage area: Statewide

* 2B-2. In the charts below, enter the amount of funding from each funding source that contributes to the total HMIS budget for the CoC.

2B-2.1 Funding Type: Federal - HUD

Funding Source	Funding
CoC	$105,488
ESG	$20,000
CDBG	$0
HOME	$0
HOPWA	$0
Federal - HUD - Total Amount	$125,488

2B-2.2 Funding Type: Other Federal

Funding Source	Funding
Department of Education	$0
Department of Health and Human Services	$0
Department of Labor	$0
Department of Agriculture	$0
Department of Veterans Affairs	$0
Other Federal	$0
Other Federal - Total Amount	$0

2B-2.3 Funding Type: State and Local

Funding Source	Funding

City	$0
County	$0
State	$0
State and Local - Total Amount	$0

2B-2.4 Funding Type: Private

Funding Source	Funding
Individual	$0
Organization	$26,372
Private - Total Amount	$26,372

2B-2.5 Funding Type: Other

Funding Source	Funding
Participation Fees	$0
Other - Total Amount	$0

2B-2.6 Total Budget for Operating Year	$151,860

2C. Homeless Management Information System (HMIS) Bed Coverage

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2C-1. Enter the date the CoC submitted the 2016 HIC data in HDX, (mm/dd/yyyy): 04/26/2016

2C-2. Per the 2016 Housing Inventory Count (HIC) Indicate the number of beds in the 2016 HIC and in HMIS for each project type within the CoC. If a particular project type does not exist in the CoC then enter "0" for all cells in that project type.

Project Type	Total Beds in 2016 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ESG) beds	1,013	333	450	66.18%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	1,102	156	357	37.74%
Rapid Re-Housing (RRH) beds	118	0	118	100.00%
Permanent Supportive Housing (PSH) beds	809	0	469	57.97%
Other Permanent Housing (OPH) beds	0	0	0	

2C-2a. If the bed coverage rate for any project type is below 85 percent, describe how the CoC plans to increase the bed coverage rate for each of these project types in the next 12 months.
(limit 1000 characters)

Our HMIS bed coverage rate is below 85% for emergency shelter, transitional housing and permanent supportive housing. For emergency shelter and transitional housing, the low bed coverage rate is due to the fact that we have a large number of housing providers who are not HUD-funded and therefore do not want to use HMIS. Over the next 12 months, we will encourage these providers to use HMIS by explaining the benefits to their programs, such as data consolidation, program evaluation, and having better data available for their grant applications and reports to funders.

For permanent supportive housing, the low bed coverage rate is caused by a large number of VASH vouchers on our housing inventory chart (the Dept. of Veterans Affairs does not use HMIS). Not counting VASH vouchers, our bed coverage rate for permanent supportive housing programs is 100%.

2C-3. If any of the project types listed in question 2C-2 above have a coverage rate below 85 percent, and some or all of these rates can be attributed to beds covered by one of the following program types, please indicate that here by selecting all that apply from the list below.

VA Grant per diem (VA GPD):	X
VASH:	X
Faith-Based projects/Rescue mission:	X
Youth focused projects:	
Voucher beds (non-permanent housing):	X
HOPWA projects:	X
Not Applicable:	

2C-4. How often does the CoC review or assess its HMIS bed coverage?   Quarterly

2D. Homeless Management Information System (HMIS) Data Quality

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2D-1. Indicate the percentage of unduplicated client records with null or missing values and the percentage of "Client Doesn't Know" or "Client Refused" within the last 10 days of January 2016.

Universal Data Element	Percentage Null or Missing	Percentage Client Doesn't Know or Refused
3.1 Name	0%	0%
3.2 Social Security Number	18%	0%
3.3 Date of birth	0%	0%
3.4 Race	0%	0%
3.5 Ethnicity	0%	1%
3.6 Gender	0%	1%
3.7 Veteran status	0%	0%
3.8 Disabling condition	0%	0%
3.9 Residence prior to project entry	2%	1%
3.10 Project Entry Date	0%	1%
3.11 Project Exit Date	0%	0%
3.12 Destination	20%	6%
3.15 Relationship to Head of Household	0%	0%
3.16 Client Location	0%	0%
3.17 Length of time on street, in an emergency shelter, or safe haven	56%	2%

2D-2. Identify which of the following reports your HMIS generates. Select all that apply:

CoC Annual Performance Report (APR):	X
ESG Consolidated Annual Performance and Evaluation Report (CAPER):	X
Annual Homeless Assessment Report (AHAR) table shells:	X

None	☐

2D-3. If you submitted the 2016 AHAR, how many AHAR tables (i.e., ES-ind, ES-family, etc) were accepted and used in the last AHAR? 12

2D-4. How frequently does the CoC review data quality in the HMIS? Quarterly

2D-5. Select from the dropdown to indicate if standardized HMIS data quality reports are generated to review data quality at the CoC level, project level, or both. Both Project and CoC

2D-6. From the following list of federal partner programs, select the ones that are currently using the CoC's HMIS.

VA Supportive Services for Veteran Families (SSVF):	X
VA Grant and Per Diem (GPD):	X
Runaway and Homeless Youth (RHY):	X
Projects for Assistance in Transition from Homelessness (PATH):	X
	☐
None:	☐

2D-6a. If any of the Federal partner programs listed in 2D-6 are not currently entering data in the CoC's HMIS and intend to begin entering data in the next 12 months, indicate the Federal partner program and the anticipated start date.
(limit 750 characters)

2E. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

The data collected during the PIT count is vital for both CoC's and HUD. HUD needs accurate data to understand the context and nature of homelessness throughout the country, and to provide Congress and the Office of Management and Budget (OMB) with information regarding services provided, gaps in service, and performance. Accurate, high quality data is vital to inform Congress' funding decisions.

2E-1. Did the CoC approve the final sheltered PIT count methodology for the 2016 sheltered PIT count?   Yes

2E-2. Indicate the date of the most recent sheltered PIT count: (mm/dd/yyyy)   01/26/2016

2E-2a. If the CoC conducted the sheltered PIT count outside of the last 10 days of January 2016, was an exception granted by HUD?   Not Applicable

2E-3. Enter the date the CoC submitted the sheltered PIT count data in HDX: (mm/dd/yyyy)   04/26/2016

2F. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count: Methods

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2F-1. Indicate the method(s) used to count sheltered homeless persons during the 2016 PIT count:

Complete Census Count:	X
Random sample and extrapolation:	
Non-random sample and extrapolation:	

2F-2. Indicate the methods used to gather and calculate subpopulation data for sheltered homeless persons:

HMIS:	
HMIS plus extrapolation:	
Interview of sheltered persons:	X
Sample of PIT interviews plus extrapolation:	

2F-3. Provide a brief description of your CoC's sheltered PIT count methodology and describe why your CoC selected its sheltered PIT count methodology.
(limit 1000 characters)

Our CoC counted and reported on all persons residing in all HUD-funded and non-HUD-funded emergency shelter and transitional housing programs. All persons counted met the HUD definition of unsheltered homeless at 24 CFR

578.3 of the Homeless Definition Final Rule. We chose to conduct a complete census count using survey forms with interviews. The survey forms were designed by the Collaborative Applicant and approved by the Advisory Board. This method is resource intensive, but it provides a complete count of all persons and subpopulations and their demographics, it is simple for everyone to understand, it does not require the additional time and expertise needed to conduct a sample and extrapolation count, and it has worked well for us in previous years.

2F-4. Describe any change in methodology from your sheltered PIT count in 2015 to 2016, including any change in sampling or extrapolation method, if applicable. Do not include information on changes to the implementation of your sheltered PIT count methodology (e.g., enhanced training or change in partners participating in the PIT count).
(limit 1000 characters)

Not applicable.

2F-5. Did your CoC change its provider coverage in the 2016 sheltered count?   No

2F-5a. If "Yes" in 2F-5, then describe the change in provider coverage in the 2016 sheltered count.
(limit 750 characters)

2G. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count: Data Quality

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2G-1. Indicate the methods used to ensure the quality of the data collected during the sheltered PIT count:

Training:	X
Follow-up:	X
HMIS:	
Non-HMIS de-duplication techniques:	X

2G-2. Describe any change to the way your CoC implemented its sheltered PIT count from 2015 to 2016 that would change data quality, including changes to training volunteers and inclusion of any partner agencies in the sheltered PIT count planning and implementation, if applicable. Do not include information on changes to actual sheltered PIT count methodology (e.g. change in sampling or extrapolation methods). (limit 1000 characters)

Not applicable.

2H. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

HUD requires CoCs to conduct an unsheltered PIT count every 2 years (biennially) during the last 10 days in January; however, HUD also strongly encourages CoCs to conduct the unsheltered PIT count annually at the same time that they conduct annual sheltered PIT counts. HUD required CoCs to conduct the last biennial PIT count during the last 10 days in January 2015.

2H-1. Did the CoC approve the final unsheltered PIT count methodology for the most recent unsheltered PIT count? Yes

2H-2. Indicate the date of the most recent unsheltered PIT count (mm/dd/yyyy): 01/27/2015

2H-2a. If the CoC conducted the unsheltered PIT count outside of the last 10 days of January 2016, or most recent count, was an exception granted by HUD? Not Applicable

2H-3. Enter the date the CoC submitted the unsheltered PIT count data in HDX (mm/dd/yyyy): 05/04/2015

2I. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count: Methods

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2I-1. Indicate the methods used to count unsheltered homeless persons during the 2016 or most recent PIT count:

Night of the count - complete census:	
Night of the count - known locations:	X
Night of the count - random sample:	
Service-based count:	X
HMIS:	

2I-2. Provide a brief descripton of your CoC's unsheltered PIT count methodology and describe why your CoC selected this unsheltered PIT count methodology.
(limit 1000 characters)

Our CoC counted and reported on all unsheltered persons; all persons counted met the HUD definition of unsheltered homeless at 24 CFR 578.3 of the Homeless Definition Final Rule. We chose to use a combination of street-based counts and service-based counts using survey forms with interviews. The survey forms were designed by the Collaborative Applicant and approved by the Advisory Board. In our 3 larger non-metro CoC regions, we used street-based plus service-based counts in an effort to get as complete coverage as possible. In our 7 smaller more rural regions, we used service-based counts only, because street-based counts don't make sense in small rural towns. We also chose these methods because they have worked well for us in previous years.

2I-3. Describe any change in methodology from your unsheltered PIT

count in 2015 (or 2014 if an unsheltered count was not conducted in 2015) to 2016, including any change in sampling or extrapolation method, if applicable. Do not include information on changes to implementation of your sheltered PIT count methodology (e.g., enhanced training or change in partners participating in the count).
(limit 1000 characters)

Not applicable.

2I-4. Has the CoC taken extra measures to identify unaccompanied homeless youth in the PIT count? Yes

2I-4a. If the response in 2I-4 was "no" describe any extra measures that are being taken to identify youth and what the CoC is doing for homeless youth.
(limit 1000 characters)

2J. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count: Data Quality

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2J-1. Indicate the steps taken by the CoC to ensure the quality of the data collected for the 2016 unsheltered PIT count:

Training:	X
"Blitz" count:	
Unique identifier:	X
Survey questions:	X
Enumerator observation:	
None:	

2J-2. Describe any change to the way the CoC implemented the unsheltered PIT count from 2015 (or 2014 if an unsheltered count was not conducted in 2015) to 2016 that would affect data quality. This includes changes to training volunteers and inclusion of any partner agencies in the unsheltered PIT count planning and implementation, if applicable. Do not include information on changes in actual methodology (e.g. change in sampling or extrapolation method).
 (limit 1000 characters)

Not applicable.

3A. Continuum of Care (CoC) System Performance

Instructions

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

3A-1. Performance Measure: Number of Persons Homeless - Point-in-Time Count.

* 3A-1a. Change in PIT Counts of Sheltered and Unsheltered Homeless Persons
Using the table below, indicate the number of persons who were homeless at a Point-in-Time (PIT) based on the 2015 and 2016 PIT counts as recorded in the Homelessness Data Exchange (HDX).

	2015 PIT (for unsheltered count, most recent year conducted)	2016 PIT	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	2,719	3,520	801
Emergency Shelter Total	937	958	21
Safe Haven Total	0	0	0
Transitional Housing Total	777	731	-46
Total Sheltered Count	1,714	1,689	-25
Total Unsheltered Count	1,005	1,831	826

3A-1b. Number of Sheltered Persons Homeless - HMIS.
Using HMIS data, enter the number of homeless persons who were served in a sheltered environment between October 1, 2014 and September 30, 2015 for each category provided.

	Between October 1, 2014 and September 30, 2015
Universe: Unduplicated Total sheltered homeless persons	4,499
Emergency Shelter Total	3,565
Safe Haven Total	0
Transitional Housing Total	934

3A-2. Performance Measure: First Time Homeless.

Describe the CoC's efforts to reduce the number of individuals and families who become homeless for the first time. Specifically, describe what the CoC is doing to identify risk factors of becoming homeless.

(limit 1000 characters)

Identifying risk factors: The Collaborative Applicant has regular discussions with Advisory Board members and other stakeholders to determine the reasons that households become homeless for the first time, and to determine the most effective types of assistance. Strategies to prevent: We operate a number of homeless prevention programs within our CoC, which are funded through HUD, the state Division of Housing and private funding. Among these is the ESG homeless prevention program, which the state Division of Housing has contracted to the Collaborative Applicant. The Collaborative Applicant also publicizes the availability of its homeless preventions programs to the Advisory Board and to general homeless service providers so that households at risk can be quickly diverted to these programs before they lose their housing. Our CoC has homeless prevention partnerships with homeless service providers, faith-based organizations, victim service (DV) providers, mental health providers.

3A-3. Performance Measure: Length of Time Homeless.

Describe the CoC's efforts to reduce the length of time individuals and families remain homeless. Specifically, describe how your CoC has reduced the average length of time homeless, including how the CoC identifies and houses individuals and families with the longest lengths of time homeless.
(limit 1000 characters)

Over the past several years, we have reduced the duration of homelessness by shifting most of our HUD-funded programs to a housing first model (of the 18 new and renewal applications attached to this application, 16 projects now use the housing first model). To help us move households from homelessness to permanent housing more quickly, our CoC recently converted 8 transitional housing programs into rapid rehousing programs. These rapid rehousing programs assess households based on the severity of their needs, including length of time homeless. We will continue to refine our housing first model to lower barriers to entry for all households. We track and record the duration of homelessness using APRs, HMIS data and our system performance report. As our coordinated entry systems take shape, we will use them to identify households with long episodes of homelessness and connect them with permanent housing as quickly as possible.

* 3A-4. Performance Measure: Successful Permanent Housing Placement or Retention.

In the next two questions, CoCs must indicate the success of its projects in placing persons from its projects into permanent housing.

3A-4a. Exits to Permanent Housing Destinations:
Fill in the chart to indicate the extent to which projects exit program participants into permanent housing (subsidized or non-subsidized) or the

retention of program participants in CoC Program-funded permanent supportive housing.

	Between October 1, 2014 and September 30, 2015
Universe: Persons in SSO, TH and PH-RRH who exited	1,445
Of the persons in the Universe above, how many of those exited to permanent destinations?	739
% Successful Exits	51.14%

3A-4b. Exit To or Retention Of Permanent Housing:
In the chart below, CoCs must indicate the number of persons who exited from any CoC funded permanent housing project, except rapid re-housing projects, to permanent housing destinations or retained their permanent housing between October 1, 2014 and September 31, 2015.

	Between October 1, 2014 and September 30, 2015
Universe: Persons in all PH projects except PH-RRH	331
Of the persons in the Universe above, indicate how many of those remained in applicable PH projects and how many of those exited to permanent destinations?	314
% Successful Retentions/Exits	94.86%

3A-5. Performance Measure: Returns to Homelessness: Describe the CoCs efforts to reduce the rate of individuals and families who return to homelessness. Specifically, describe strategies your CoC has implemented to identify and minimize returns to homelessness, and demonstrate the use of HMIS or a comparable database to monitor and record returns to homelessness.
(limit 1000 characters)

According to our first performance measures report, our CoC experienced total returns to homeless of 15% over two years. We will use the following strategies to minimize returns to homelessness: (1) we will work with the recipients and subrecipients of our CoC and ESG funds to track clients 6 months after program exit to determine which households either returned or are at high risk of returning to homelessness and why; (2) households that are at high risk of returning to homelessness will be assisted with homeless prevention resources, including our ESG homeless prevention funds; (3) we will use HMIS data to determine which programs experience high rates of return and work with them to improve their performance in this area; (4) we will use HMIS data to determine if certain program types experience higher rates of return than other program types, and assess whether reallocation of funds to other program types would improve our performance on this measure.

3A-6. Performance Measure: Job and Income Growth.
Performance Measure: Job and Income Growth. Describe the CoC's specific strategies to assist CoC Program-funded projects to increase program participants' cash income from employment and non-

employment non-cash sources.
(limit 1000 characters)

Strategies for employment income include working with our programs and their case managers to ensure that all clients' case plans include a commitment to making appointments at the county workforce center, applying for all appropriate jobs, and reviewing this commitment during regularly scheduled home visits. Strategies for non-employment income include working with our programs and their case managers to ensure that all clients' case plans include a commitment to applying for all cash benefits for which they are eligible, assisting clients with each step of the application process, making appointments for clients at the county benefits offices, accompanying clients to their appointments, and following up with clients and county caseworkers to ensure that cash benefits are received. Our CoC regularly evaluates APR data from all CoC-funded and ESG-funded programs to see how well they are performing on increasing clients' incomes from employment and non-employment sources

3A-6a. Describe how the CoC is working with mainstream employment organizations to aid homeless individuals and families in increasing their income.
(limit 1000 characters)

The primary employment agencies that we work with to increase our clients' incomes are the county Workforce Centers funded by the Colorado Dept. of Labor and Employment. A number of our service providers also have their own employment assistance programs to supplement the county Workforce Centers. Our homeless clients meet with Workforce Center staff to review their qualifications and job history, and match them up with appropriate employment opportunities in the county. Of the CoC-funded transitional housing, rapid rehousing and permanent supportive housing projects in the Balance of State, we estimate that 75% of them take advantage of the services at their local Workforce Center.

3A-7. What was the the criteria and decision-making process the CoC used to identify and exclude specific geographic areas from the CoC's unsheltered PIT count?
(limit 1000 characters)

A number of Colorado's rural counties are very sparsely populated "frontier" counties where it would be nearly impossible for unsheltered persons to survive, especially in the winter months. We excluded those counties from the unsheltered count. Many of the towns in the Balance of State CoC are close to or border on large areas of public lands, such as state forests, state parks, national forests, national parks and BLM lands. We do not send our PIT survey teams very far into most of these areas due to (1) safety considerations; and (2) lack of staff and other resources. Instead we focus our resources on locations where unsheltered homeless persons are known to congregate and camp. We also rely on the assistance of forest rangers, park rangers and formerly homeless persons to show our survey teams where to look for homeless camps in late January.

3A-7a. Did the CoC completely exclude Yes

geographic areas from the the most recent PIT count (i.e., no one counted there and, for communities using samples the area was excluded from both the sample and extrapolation) where the CoC determined that there were no unsheltered homeless people, including areas that are uninhabitable (e.g. disasters)?

3A-7b. Did the CoC completely exclude geographic areas from the the most recent PIT count (i.e., no one counted there and, for communities using samples the area was excluded from both the sample and extrapolation) where the CoC determined that there were no unsheltered homeless people, including areas that are uninhabitable (e.g. deserts, wilderness, etc.)?
(limit 1000 characters)

Yes.

3A-8. Enter the date the CoC submitted the system performance measure data into HDX. The System Performance Report generated by HDX must be attached. (mm/dd/yyyy)

08/11/2016

3A-8a. If the CoC was unable to submit their System Performance Measures data to HUD via the HDX by the deadline, explain why and describe what specific steps they are taking to ensure they meet the next HDX submission deadline for System Performance Measures data.
(limit 1500 characters)

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Objective 1: Ending Chronic Homelessness

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

To end chronic homelessness by 2017, HUD encourages three areas of focus through the implementation of Notice CPD 14-012: Prioritizing Persons Experiencing Chronic Homelessness in Permanent Supportive Housing and Recordkeeping Requirements for Documenting Chronic Homeless Status.

1. Targeting persons with the highest needs and longest histories of homelessness for existing and new permanent supportive housing; 2. Prioritizing chronically homeless individuals, youth and families who have the longest histories of homelessness; and 3. The highest needs for new and turnover units.

3B-1.1. Compare the total number of chronically homeless persons, which includes persons in families, in the CoC as reported by the CoC for the 2016 PIT count compared to 2015 (or 2014 if an unsheltered count was not conducted in 2015).

		2015 (for unsheltered count, most recent year conducted)	2016	Difference
Universe: Total PIT Count of sheltered and unsheltered chronically homeless persons		637	703	66
Sheltered Count of chronically homeless persons		223	182	-41
Unsheltered Count of chronically homeless persons		414	521	107

3B-1.1a. Using the "Differences" calculated in question 3B-1.1 above, explain the reason(s) for any increase, or no change in the overall TOTAL number of chronically homeless persons in the CoC, as well as the change in the unsheltered count, as reported in the PIT count in 2016 compared to 2015.
(limit 1000 characters)

We did not conduct an unsheltered PIT count in 2016, therefore the sheltered data and unsheltered data are discussed separately. Sheltered data: Between 2015 and 2016, the total number of sheltered chronically homeless persons decreased by 41 persons. We do not know the reasons for this decrease (the sheltered count methodology did not change from 2015 thru 2016). Unsheltered data: Between 2013 and 2015, the number of unsheltered chronically homeless persons increased by 107 persons. We do not know the reasons for this increase (the PIT count methodology did not change from 2013 to 2015).

3B-1.2. Compare the total number of PSH beds (CoC Program and non-CoC Program funded) that were identified as dedicated for use by chronically homeless persons on the 2016 Housing Inventory Count, as compared to those identified on the 2015 Housing Inventory Count.

	2015	2016	Difference
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homelessness persons identified on the HIC.	140	176	36

3B-1.2a. Explain the reason(s) for any increase, or no change in the total number of PSH beds (CoC program funded or non-CoC Program funded) that were identified as dedicated for use by chronically homeless persons on the 2016 Housing Inventory Count compared to those identified on the 2015 Housing Inventory Count.
(limit 1000 characters)

Between 2015 and 2016, we added 36 additional PSH beds dedicated for chronically homeless persons. This is due to (1) existing beds being newly dedicated to serving chronically homeless persons; and (2) opening new beds.

3B-1.3. Did the CoC adopt the Orders of Priority into their standards for all CoC Program funded PSH as described in Notice CPD-14-012: Prioritizing Persons Experiencing Chronic Homelessness in Permanent Supportive Housing and Recordkeeping Requirements for Documenting Chronic Homeless Status?   No

3B-1.3a. If "Yes" was selected for question 3B-1.3, attach a copy of the CoC's written standards or other evidence that clearly shows the incorporation of the Orders of Priority in Notice CPD 14-012 and indicate the page(s) for all documents where the Orders of Priority are found.

3B-1.4. Is the CoC on track to meet the goal   No
of ending chronic homelessness by 2017?

This question will not be scored.

3B-1.4a. If the response to question 3B-1.4 was "Yes" what are the strategies that have been implemented by the CoC to maximize current resources to meet this goal? If "No" was selected, what resources or technical assistance will be implemented by the CoC to reach to goal of ending chronically homelessness by 2017?
(limit 1000 characters)

The detailed instructions say "If the answer is no for question 3B-1.4, indicate what resources or technical assistance would help your CoC reach this goal"

The primary obstacle to ending chronic homelessness in our CoC is lack of funding to develop additional PSH beds. HUD has encouraged CoCs to reallocate TH program funds in order to develop additional PSH, but after the 2015 grant awards, we now have only one remaining TH program that receives less than $50,000 per year in HUD funds. It would be helpful if HUD would offer much more in PH Bonus funds, but outside the Tier 1/Tier 2 process.

3B. Continuum of Care (CoC) Strategic Planning Objectives

3B. Continuum of Care (CoC) Strategic Planning Objectives

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

HUD will evaluate CoC's based on the extent to which they are making progress to achieve the goal of ending homelessness among households with children by 2020.

3B-2.1. What factors will the CoC use to prioritize households with children during the FY2016 Operating year? (Check all that apply).

Vulnerability to victimization:	X
Number of previous homeless episodes:	X
Unsheltered homelessness:	X
Criminal History:	X
Bad credit or rental history (including not having been a leaseholder):	X
Head of household has mental/physical disabilities:	X
employment barriers to housing	X
financial strain barriers to housing	X
N/A:	

3B-2.2. Describe the CoC's strategies including concrete steps to rapidly rehouse every household with children within 30 days of those families becoming homeless.
(limit 1000 characters)

Over the past several years, most of our renewal projects (16 out of 17) have shifted to a "housing first" model, which lowers barriers to entry for homeless families. In the past year, we used ESG funds to create 43 additional rapid rehousing beds for homeless families. In 2016, our CoC converted 8 transitional housing programs to rapid rehousing, which will help us move families from homelessness to permanent housing and self-sufficiency more quickly. In the next 24 months, each of our regional CoC planning groups will implement a regional coordinated entry system to identify homeless families and connect them to housing as quickly as possible.

3B-2.3. Compare the number of RRH units available to serve families from the 2015 and 2016 HIC.

	2015	2016	Difference
RRH units available to serve families in the HIC:	19	62	43

3B-2.4. How does the CoC ensure that emergency shelters, transitional housing, and permanent housing (PSH and RRH) providers within the CoC do not deny admission to or separate any family members from other members of their family based on age, sex, gender or disability when entering shelter or housing? (check all strategies that apply)

CoC policies and procedures prohibit involuntary family separation:	X
There is a method for clients to alert CoC when involuntarily separated:	X
CoC holds trainings on preventing involuntary family separation, at least once a year:	
Collaborative Applicant sends e-mail reminders to the Advisory Board regarding this issue 4 times per year.	X
Advisory Board discusses this issue via conference call at least once per year.	X
None:	

3B-2.5. Compare the total number of homeless households with children in the CoC as reported by the CoC for the 2016 PIT count compared to 2015 (or 2014 if an unsheltered count was not conducted in 2015).

PIT Count of Homelessness Among Households With Children

	2015 (for unsheltered count, most recent year conducted)	2016	Difference
Universe: Total PIT Count of sheltered and unsheltered homeless households with children:	563	451	-112

Sheltered Count of homeless households with children:	275	238	-37
Unsheltered Count of homeless households with children:	288	213	-75

3B-2.5a. Explain the reason(s) for any increase, or no change in the total number of homeless households with children in the CoC as reported in the 2016 PIT count compared to the 2015 PIT count. (limit 1000 characters)

We did not conduct an unsheltered PIT count in 2016, therefore the sheltered data and unsheltered data are discussed separately. Sheltered data: between 2015 and 2016, the number of sheltered homeless households with children decreased by 37 households. We do not know the reasons for this decrease (the PIT count methodology did not change from 2015 thru 2016). Unsheltered data: Between 2013 and 2015, the number of unsheltered homeless households with children decreased by 75 households. We do not know the reasons for this decrease (the PIT count methodology did not change from 2013 to 2015).

3B-2.6. From the list below select the strategies to the CoC uses to address the unique needs of unaccompanied homeless youth including youth under age 18, and youth ages 18-24, including the following.

Human trafficking and other forms of exploitation?	Yes
LGBTQ youth homelessness?	Yes
Exits from foster care into homelessness?	Yes
Family reunification and community engagement?	Yes
Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs?	Yes
Unaccompanied minors/youth below the age of 18?	Yes

3B-2.6a. Select all strategies that the CoC uses to address homeless youth trafficking and other forms of exploitation.

Diversion from institutions and decriminalization of youth actions that stem from being trafficked:	X
Increase housing and service options for youth fleeing or attempting to flee trafficking:	X
Specific sampling methodology for enumerating and characterizing local youth trafficking:	
Cross systems strategies to quickly identify and prevent occurrences of youth trafficking:	X
Community awareness training concerning youth trafficking:	X

	☐
N/A:	☐

3B-2.7. What factors will the CoC use to prioritize unaccompanied youth including youth under age 18, and youth ages 18-24 for housing and services during the FY 2016 operating year? (Check all that apply)

Vulnerability to victimization:	X
Length of time homeless:	X
Unsheltered homelessness:	X
Lack of access to family and community support networks:	X
employment barriers to housing	X
substance abuse barriers to housing	X
N/A:	☐

3B-2.8. Using HMIS, compare all unaccompanied youth including youth under age 18, and youth ages 18-24 served in any HMIS contributing program who were in an unsheltered situation prior to entry in FY 2014 (October 1, 2013-September 30, 2014) and FY 2015 (October 1, 2014 - September 30, 2015).

	FY 2014 (October 1, 2013 - September 30, 2014)	FY 2015 (October 1, 2014 - September 30, 2105)	Difference
Total number of unaccompanied youth served in HMIS contributing programs who were in an unsheltered situation prior to entry:	364	488	124

3B-2.8a. If the number of unaccompanied youth and children, and youth-headed households with children served in any HMIS contributing program who were in an unsheltered situation prior to entry in FY 2015 is lower than FY 2014 explain why.
(limit 1000 characters)

3B-2.9. Compare funding for youth homelessness in the CoC's geographic area in CY 2016 and CY 2017.

	Calendar Year 2016	Calendar Year 2017	Difference
Overall funding for youth homelessness dedicated projects (CoC Program and non-CoC Program funded):	$568,000.00	$1,168,000.00	$600,000.00
CoC Program funding for youth homelessness dedicated projects:	$0.00	$0.00	$0.00
Non-CoC funding for youth homelessness dedicated projects (e.g. RHY or other Federal, State and Local funding):	$568,000.00	$1,168,000.00	$600,000.00

3B-2.10. To what extent have youth services and educational representatives, and CoC representatives participated in each other's meetings between July 1, 2015 and June 30, 2016?

Cross-Participation in Meetings	# Times
CoC meetings or planning events attended by LEA or SEA representatives:	8
LEA or SEA meetings or planning events (e.g. those about child welfare, juvenile justice or out of school time) attended by CoC representatives:	8
CoC meetings or planning events attended by youth housing and service providers (e.g. RHY providers):	8

3B-2.10a. Based on the responses in 3B-2.10, describe in detail how the CoC collaborates with the McKinney-Vento local educational authorities and school districts.
(limit 1000 characters)

Our CoC has a policy that requires every homeless service provider to ensure that the children they serve are enrolled in school and are plugged into the services they need. This policy is implemented through our 10 regional CoC planning groups, some of whom have formal written policies, and some of whom have informal verbal policies. In general, service providers, case managers, and school district homeless liaisons collaborate to identify homeless families and make sure that all children are enrolled and receiving the services they need. School district homeless liaisons participate in local CoC planning meetings, which gives the local CoC planning groups an opportunity to better understand the challenges of serving children and youth who are homeless and enrolled in school. Some of our regional CoC planning groups also have MOU's with the local school district - one example is the Grand Valley CoC group, which has a written agreement with the school district's REACH program.

3B-2.11. How does the CoC make sure that homeless individuals and families who become homeless are informed of their eligibility for and receive access to educational services? Include the policies and procedures that homeless service providers (CoC and ESG Programs) are required to follow.
(limit 2000 characters)

In most of our CoC regions, service providers, case managers and school district homeless liaisons collaborate to identify homeless families and teach them about their right to educational services and the availability of other services in the community. Case managers then follow-up with school district homeless liaisons to make sure that their children are enrolled in school and receiving the services they need. In most of our CoC regions, this collaboration is strengthened by having school district liaisons and case managers attend local CoC meetings together. Some of our regional CoC groups have programs that are devoted exclusively to this task, such as the Families in Transition program in Greeley, and The Next Step Housing program in Grand Junction, a collaboration among Mesa County School District 51, the Grand Junction Housing Authority, Latimer House (DV shelter), Homeward Bound of the Grand Valley (community shelter) and Grand Valley Catholic Outreach.

3B-2.12. Does the CoC or any HUD-funded projects within the CoC have any written agreements with a program that services infants, toddlers, and youth children, such as Head Start; Child Care and Development Fund; Healthy Start; Maternal, Infant, Early Childhood Home Visiting programs; Public Pre-K; and others?
(limit 1000 characters)

Many of our HUD-funded projects have agreements with programs that provide services to infants, toddlers and young children, such as Head Start, Healthy Start, Public pre-K, and Maternal, Infant, and Early Childhood Home Visiting programs, but these agreements are not in writing. We do have written agreements with the Community Homeless Shelter in Grand Junction, and the Head Start and the Family Visitor Programs in Garfield County.

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Objective 3: Ending Veterans Homelessness

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

Opening Doors outlines the goal of ending Veteran homelessness by the end of 2016. The following questions focus on the various strategies that will aid communities in meeting this goal.

3B-3.1. Compare the total number of homeless Veterans in the CoC as reported by the CoC for the 2016 PIT count compared to 2015 (or 2014 if an unsheltered count was not conducted in 2015).

	2015 (for unsheltered count, most recent year conducted)	2016	Difference
Universe: Total PIT count of sheltered and unsheltered homeless veterans:	230	291	61
Sheltered count of homeless veterans:	137	133	-4
Unsheltered count of homeless veterans:	93	158	65

3B-3.1a. Explain the reason(s) for any increase, or no change in the total number of homeless veterans in the CoC as reported in the 2016 PIT count compared to the 2015 PIT count.
(limit 1000 characters)

We did not conduct an unsheltered PIT count in 2016, therefore the sheltered data and unsheltered data are discussed separately. Sheltered data: between 2015 and 2016, the number of sheltered homeless veterans decreased by 4 persons. We do not know the reasons for this decrease (the sheltered count methodology did not change from 2015 to 2016).
Unsheltered data: Between 2013 and 2015, the unsheltered count of homeless veterans increased by 65 persons. We do not know the reasons for this increase (the unsheltered count methodology did not change from 2013 to 2015).

3B-3.2. Describe how the CoC identifies, assesses, and refers homeless veterans who are eligible for Veterean's Affairs services and housing to appropriate reources such as HUD-VASH and SSVF.
(limit 1000 characters)

Homeless service providers in our CoC use their own intake and assessment process to identify veterans, and make an initial determination of eligibility for VA services. Veterans are then referred to veterans-specific services and housing in the local community, such the nearest VA Medical Center, VA satellite office or VA Outreach Clinic, county veterans services offices, SSVF programs, and housing authorities that administer VASH vouchers (this assessment and referral process will be improved once our coordinated entry system is operational). Some of our CoC regions also have "one-stop" shops for veterans several hours per week where veterans are screened and then provided immediate access to case managers through the VA and other veteran-specific programs. The VA also sponsors veterans Stand Downs, which help to identify and refer veterans to appropriate services. Our non-VA funded providers collaborate with VA-funded providers primarily through local CoC planning meetings.

3B-3.3. Compare the total number of homeless Veterans in the CoC and the total number of unsheltered homeless Veterans in the CoC, as reported by the CoC for the 2016 PIT Count compared to the 2010 PIT Count (or 2009 if an unsheltered count was not conducted in 2010).

	2010 (or 2009 if an unsheltered count was not conducted in 2010)	2016	% Difference
Total PIT Count of sheltered and unsheltered homeless veterans:	276	291	5.43%
Unsheltered Count of homeless veterans:	206	158	-23.30%

3B-3.4. Indicate from the dropdown whether you are on target to end Veteran homelessness by the end of 2016.

No

This question will not be scored.

3B-3.4a. If "Yes", what are the strategies being used to maximize your current resources to meet this goal? If "No" what resources or technical assistance would help you reach the goal of ending Veteran homelessness by the end of 2016?
(limit 1000 characters)

The primary obstacle to ending veterans homelessness in our CoC is lack of funding to develop additional PSH beds for veterans. HUD has encouraged CoCs to reallocate TH program funds in order to develop additional PSH, but after the 2015 grant awards, we now have only one remaining TH program that

receives less than $50,000 per year in HUD funds. It would be helpful if HUD would offer much more in PH Bonus funds, but outside the Tier 1/Tier 2 process. Our CoC could also use many more VASH vouchers, as evidenced by the fact that nearly 100% of our current vouchers are being utilized.

4A. Accessing Mainstream Benefits

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

4A-1. Does the CoC systematically provide information to provider staff about mainstream benefits, including up-to-date resources on eligibility and program changes that can affect homeless clients?   Yes

4A-2. Based on the CoC's FY 2016 new and renewal project applications, what percentage of projects have demonstrated they are assisting project participants to obtain mainstream benefits? This includes all of the following within each project: transportation assistance, use of a single application, annual follow-ups with participants, and SOAR-trained staff technical assistance to obtain SSI/SSDI?

FY 2016 Assistance with Mainstream Benefits

Total number of project applications in the FY 2016 competition (new and renewal):	18
Total number of renewal and new project applications that demonstrate assistance to project participants to obtain mainstream benefits (i.e. In a Renewal Project Application, "Yes" is selected for Questions 2a, 2b and 2c on Screen 4A. In a New Project Application, "Yes" is selected for Questions 5a, 5b, 5c, 6, and 6a on Screen 4A).	13
Percentage of renewal and new project applications in the FY 2016 competition that have demonstrated assistance to project participants to obtain mainstream benefits:	72%

**4A-3. List the organizations (public, private, non-profit and other) that you collaborate with to facilitate health insurance enrollment, (e.g., Medicaid, Medicare, Affordable Care Act options) for program participants. For each organization you partner with, detail the specific outcomes resulting from the partnership in the establishment of benefits.
(limit 1000 characters)**

Our CoC has Dedicated Navigator programs to connect clients to benefits and insurance by assisting with the necessary paperwork. They submit several hundred applications for benefits or insurance per quarter. We also hold Project Homeless Connect events, which assist hundreds of clients to enroll in Medicaid. A number of publicly-funded hospitals, clinics and other health-care organizations help our service providers get their clients enrolled in Medicaid (e.g., Valley Wide Health Systems, St. Mary's Hospital, Pueblo Community Health Center, the VA Medical Centers, etc.).

4A-4. What are the primary ways the CoC ensures that program participants with health insurance are able to effectively utilize the healthcare benefits available to them?

Educational materials:	X
In-Person Trainings:	X
Transportation to medical appointments:	X
Advocacy with hospitals and health-care clinics	X
Not Applicable or None:	

4B. Additional Policies

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

4B-1. Based on the CoCs FY 2016 new and renewal project applications, what percentage of Permanent Housing (PSH and RRH), Transitional Housing (TH), and SSO (non-Coordinated Entry) projects in the CoC are low barrier?

FY 2016 Low Barrier Designation

Total number of PH (PSH and RRH), TH and non-Coordinated Entry SSO project applications in the FY 2016 competition (new and renewal):	18
Total number of PH (PSH and RRH), TH and non-Coordinated Entry SSO renewal and new project applications that selected "low barrier" in the FY 2016 competition:	16
Percentage of PH (PSH and RRH), TH and non-Coordinated Entry SSO renewal and new project applications in the FY 2016 competition that will be designated as "low barrier":	89%

4B-2. What percentage of CoC Program-funded Permanent Supportive Housing (PSH), Rapid Re-Housing (RRH), SSO (non-Coordinated Entry) and Transitional Housing (TH) FY 2016 Projects have adopted a Housing First approach, meaning that the project quickly houses clients without preconditions or service participation requirements?

FY 2016 Projects Housing First Designation

Total number of PSH, RRH, non-Coordinated Entry SSO, and TH project applications in the FY 2016 competition (new and renewal):	18
Total number of PSH, RRH, non-Coordinated Entry SSO, and TH renewal and new project applications that selected Housing First in the FY 2016 competition:	16
Percentage of PSH, RRH, non-Coordinated Entry SSO, and TH renewal and new project applications in the FY 2016 competition that will be designated as Housing First:	89%

4B-3. What has the CoC done to ensure awareness of and access to housing and supportive services within the CoC's geographic area to persons that could benefit from CoC-funded programs but are not currently participating in a CoC funded program? In particular, how does the CoC reach out to for persons that are least likely to request housing or services in the absence of special outreach?

Direct outreach and marketing:	X

Use of phone or internet-based services like 211:	X
Marketing in languages commonly spoken in the community:	X
Making physical and virtual locations accessible to those with disabilities:	X
Project Homeless Connect events	X
Co-located services (e.g., the Murphy Center in Ft. Collins)	X
	☐
Not applicable:	☐

4B-4. Compare the number of RRH units available to serve populations from the 2015 and 2016 HIC.

	2015	2016	Difference
RRH units available to serve all populations in the HIC:	30	118	88

4B-5. Are any new proposed project applications requesting $200,000 or more in funding for housing rehabilitation or new construction? No

4B-6. If "Yes" in Questions 4B-5, then describe the activities that the project(s) will undertake to ensure that employment, training and other economic opportunities are directed to low or very low income persons to comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) (Section 3) and HUD's implementing rules at 24 CFR part 135?
(limit 1000 characters)

4B-7. Is the CoC requesting to designate one or more of its SSO or TH projects to serve families with children and youth defined as homeless under other Federal statutes? No

4B-7a. If "Yes", to question 4B-7, describe how the use of grant funds to serve such persons is of equal or greater priority than serving persons defined as homeless in accordance with 24 CFR 578.89. Description must

include whether or not this is listed as a priority in the Consolidated Plan(s) and its CoC strategic plan goals. CoCs must attach the list of projects that would be serving this population (up to 10 percent of CoC total award) and the applicable portions of the Consolidated Plan. (limit 2500 characters)

4B-8. Has the project been affected by a major disaster, as declared by the President Obama under Title IV of the Robert T. Stafford Disaster Relief and Emergency Assistanct Act, as amended (Public Law 93-288) in the 12 months prior to the opening of the FY 2016 CoC Program Competition? No

4B-8a. If "Yes" in Question 4B-8, describe the impact of the natural disaster on specific projects in the CoC and how this affected the CoC's ability to address homelessness and provide the necessary reporting to HUD. (limit 1500 characters)

4B-9. Did the CoC or any of its CoC program recipients/subrecipients request technical assistance from HUD since the submission of the FY 2015 application? This response does not affect the scoring of this application. Yes

4B-9a. If "Yes" to Question 4B-9, check the box(es) for which technical assistance was requested.

This response does not affect the scoring of this application.

CoC Governance:	
CoC Systems Performance Measurement:	
Coordinated Entry:	X
Data reporting and data analysis:	
HMIS:	
Homeless subpopulations targeted by Opening Doors: veterans, chronic, children and families, and unaccompanied youth:	X
Maximizing the use of mainstream resources:	

Retooling transitional housing:	☐
Rapid re-housing:	☐
Under-performing program recipient, subrecipient or project:	☐
	☐
Not applicable:	☐

4B-9b. Indicate the type(s) of Technical Aassistance that was provided, using the categories listed in 4B-9a, provide the month and year the CoC Program recipient or sub-recipient received the assistance and the value of the Technical Assistance to the CoC/recipient/sub recipient involved given the local conditions at the time, with 5 being the highest value and a 1 indicating no value.

Type of Technical Assistance Received	Date Received	Rate the Value of the Technical Assistance
Conference call with ICF on coordinated entry	06/19/2015	2
Conference call with ICF on coordinated entry	09/09/2015	2
Conference call with CSH on ending veterans homelessness	09/23/2015	2

4C. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:
https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource

Document Type	Required?	Document Description	Date Attached
01. 2016 CoC Consolidated Application: Evidence of the CoC's communication to rejected participants	Yes	Evidence of Notif...	08/23/2016
02. 2016 CoC Consolidated Application: Public Posting Evidence	Yes	Public posting, a...	09/07/2016
03. CoC Rating and Review Procedure (e.g. RFP)	Yes	Project review an...	09/06/2016
04. CoC's Rating and Review Procedure: Public Posting Evidence	Yes	Public posting, p...	09/06/2016
05. CoCs Process for Reallocating	Yes	Reallocation Proc...	08/23/2016
06. CoC's Governance Charter	Yes	Governance Charter	08/23/2016
07. HMIS Policy and Procedures Manual	Yes	HMIS Policy and P...	08/23/2016
08. Applicable Sections of Con Plan to Serving Persons Defined as Homeless Under Other Fed Statutes	No		
09. PHA Administration Plan (Applicable Section(s) Only)	Yes	PHA Admin Plan	08/23/2016
10. CoC-HMIS MOU (if referenced in the CoC's Goverance Charter)	No	HMIS MOU	08/23/2016
11. CoC Written Standards for Order of Priority	No		
12. Project List to Serve Persons Defined as Homeless under Other Federal Statutes (if applicable)	No		
13. HDX-system Performance Measures	Yes	Sys PM Report	08/23/2016
14. Other	No		
15. Other	No		

Attachment Details

Document Description: Evidence of Notification

Attachment Details

Document Description: Public posting, application

Attachment Details

Document Description: Project review and ranking

Attachment Details

Document Description: Public posting, project ranking

Attachment Details

Document Description: Reallocation Procedure

Attachment Details

Document Description: Governance Charter

Attachment Details

Document Description: HMIS Policy and Procedures

Attachment Details

Document Description:

Attachment Details

Document Description: PHA Admin Plan

Attachment Details

Document Description: HMIS MOU

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: Sys PM Report

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. Identification	08/15/2016
1B. CoC Engagement	08/17/2016
1C. Coordination	09/12/2016

1D. CoC Discharge Planning	08/15/2016
1E. Coordinated Assessment	08/23/2016
1F. Project Review	09/06/2016
1G. Addressing Project Capacity	08/23/2016
2A. HMIS Implementation	09/06/2016
2B. HMIS Funding Sources	08/18/2016
2C. HMIS Beds	08/16/2016
2D. HMIS Data Quality	09/06/2016
2E. Sheltered PIT	08/15/2016
2F. Sheltered Data - Methods	08/16/2016
2G. Sheltered Data - Quality	08/15/2016
2H. Unsheltered PIT	08/15/2016
2I. Unsheltered Data - Methods	08/16/2016
2J. Unsheltered Data - Quality	08/15/2016
3A. System Performance	09/06/2016
3B. Objective 1	09/07/2016
3B. Objective 2	09/06/2016
3B. Objective 3	09/07/2016
4A. Benefits	08/16/2016
4B. Additional Policies	08/16/2016
4C. Attachments	09/07/2016
Submission Summary	No Input Required

Required Notification

Tom Power

To:Stephanie Van Matre <aadatrinidad@gmail.com>; Jodi Hartmann <jodi@greeleytransitionalhouse.org>; Stephanie Madsen-Pixler <stephanie.madsen-pix@touchstonehealthpartners.org>; Michele Christensen <michristensen@fcgov.com>; director@alternativestoviolence.org <director@alternativestoviolence.org>; Julie Glover <jglover@gciinc.org>; Anne Stattelman <Anne.Stattelman@posadapueblo.org>; Sherry Meyer <Sherry.Meyer@northrange.org>; DeeDee Clement <deidra911@gmail.com>; Marian McDonough <mmcdonough@ccdenver.org>; sheri@mybrightfuture.org <sheri@mybrightfuture.org>; Karen Bland <kabland@juno.com>; Tami Miller <tmiller@swhousingsolutions.com>; Charlene Tortorice <advocate@comcast.net>; Nicki Johnson <hfapdirector@kci.net>; Jan Schiller <jschiller75@hotmail.com>; megan.nyce@state.co.us <megan.nyce@state.co.us>; Becky Rippy <rrippy@ccdenver.org>; Kristin Toombs <kristin.toombs@state.co.us>;

(Note to all applicants for 2016 Balance of State CoC funds)

Hi Everyone,

This notification is required by the 2016 continuum of care Notice of Funding Availability:

All of your renewal and new project applications will be included as part of the 2016 CoC Priority Listing submission. That does not guarantee that your application will be funded, it just means that it will be submitted to HUD as part of our 2016 consolidated grant application.

tom

Tom Power
Primary Contact for the CoC Lead Agency/Collaborative Applicant
Rural Initiatives Program
Colorado Coalition for the Homeless
2111 Champa Street, Denver CO 80205

Required Notification

(Note to Colorado Balance of State Advisory Board)

Hi Everyone,

This notification is required by the 2016 Continuum of Care Notice of Funding Availability:

The final 2-part consolidated grant application for the Balance of State CoC will be posted on the rural programs page of the CCH website no later than this Friday September 9, 2016 at the following address:

http://www.coloradocoalition.org/what_we_do/rural_programs.aspx

Please share this information with the membership of your local CoC planning groups, and any other stakeholders who may be interested.

Thanks,

tom

Tom Power
Primary Contact for the Collaborative Applicant
Colorado Coalition for the Homeless
2111 Champa Street, Denver CO 80205
tpower@coloradocoalition.org

Pizza Fusion
+ Donate Now
+ Volunteer
+ Advocate
   Events
+ Media
+ Library
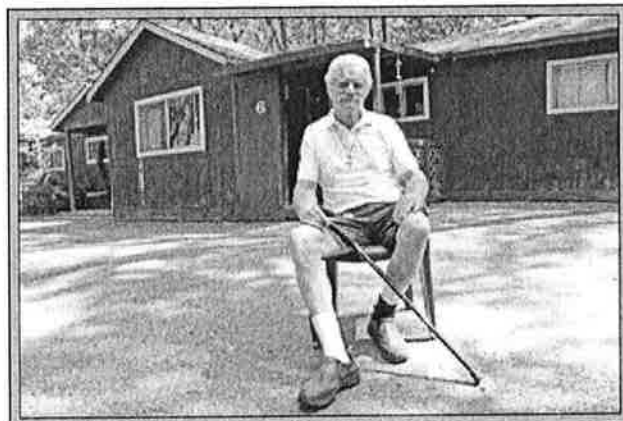+ Jobs
+ Contact Us

RURAL PROGRAMS

Homelessness is not just an urban problem—thousands of families and individuals in Colorado's small cities and towns are also affected. In fact, some circumstances that contribute to homelessness are heightened in rural communities: low wages, seasonal jobs, limited mass transit, limited affordable rental housing, higher rates of domestic violence and lack of social service and other charitable organizations.

The Coalition's Rural Initiatives Program is a collaboration currently uniting 14 homeless service providers. Together they operate 12 transitional housing programs, one permanent supportive housing program and one supportive services program. These initiatives provide rental assistance and support services to help families and individuals move from homelessness to housing stability and self-sufficiency. The Coalition's Rural Initiatives Program served 139 families with transitional and permanent housing in 2013.

Meet "Silver"

Colorado Balance of State Continuum of Care
2016 CoC Application Materials

- Project Ranking Materials
- CoC Application
- CoC Priority Listing

Colorado HMIS Intake Forms

- Colorado HMIS Individual Intake Form English
- Colorado HMIS Individual Exit Form English
- Colorado HMIS Multi-member Household Intake Packet English
- Colorado HMIS Multi-member Household Exit Packet English
- Colorado HMIS Additional Members Auxiliary Adult Intake Form English
- Colorado HMIS Additional Members Auxiliary Child Intake Form English
- Colorado HMIS Additional Members Auxiliary Adult Exit Form English
- Colorado HMIS Additional Members Auxiliary Child Exit Form English
- Colorado HMIS Annual Assess Form English
- Colorado HMIS Consent Form English | Spanish
- Colorado HMIS Implied Consent Notice English

COLORADO BALANCE OF STATE CONTINUUM OF CARE
2016 Continuum of Care Grant Competition

Project Review, Ranking and Selection Procedures

Step 1:   The Collaborative Applicant reviewed each project application to determine whether the project application was complete, whether the proposed activities are eligible under the CoC program rules (24 CFR Part 578), whether program participants are eligible for the program and the severity of their needs (such as low or no-income, substance abuse, criminal record, etc.), whether the project participates in HMIS, and whether the project is in general compliance with the HUD policy priorities described in the NOFA.

Step 2:   The Project Ranking Committee reviewed the NOFA and associated materials, and then created two draft scoring tools, one for new project applications, and one for renewal project applications. The draft scoring tools were sent to the Balance of State Advisory Board (Advisory Board) for review and comment. Members of the Advisory Board reviewed the draft scoring tools and sent their comments to the Project Ranking Committee. The Project Ranking Committee modified the scoring tools based on comments from the Advisory Board, and sent final scoring tools back to the Advisory Board for approval. The final scoring tools are attached to this application.

Step 3:   The Project Ranking Committee used the final scoring tools to score all new and renewal project applications and assign a numerical rank to each project, then sent the draft scoring results to all applicants for review.

Step 4:   The Collaborative Applicant used the final project scoring results to list the projects on the Tier 1/Tier 2 spreadsheet in order of the numerical rank determined above. The Tier 1/Tier 2 spreadsheet was then sent to the Advisory Board for review and comment. The Advisory Board reviewed the Tier 1/Tier 2 spreadsheet, evaluated which projects appeared to be at risk of losing their funding, and discussed whether the rank order of any projects needed to be adjusted. The final Tier 1/Tier 2 spreadsheet was then approved by a vote of the Advisory Board.

Step 5:   The Collaborative Applicant then used the final Tier 1/Tier 2 spreadsheet to assign a numerical rank to each project in the CoC Priority Listing section of the consolidated application.

Updated September 2016.

Colorado Balance of State Continuum of Care, CO-500
NEW PROJECT APPLICATION
2016 Competition

Introduction

The Colorado Balance of State Continuum of Care will use the following rating criteria to score and select Permanent Housing Bonus Applications. The maximum score possible is 16 points. Each application will be scored on the extent to which the applicant can adequately demonstrate the following:

1. **Project description** (1 – 2 paragraphs describing project type, primary population served, community/region served, etc.)

   4 points will be awarded if your program will serve the chronically homeless, 3 points will be awarded if your program will serve families, 3 points will be awarded if your program will serve survivors of domestic violence, 2 points will be awarded if your program will serve youth, and 1 point will be awarded if your program will serve veterans. Maximum points allowed: 4.

2. **Capacity of proposed project/scalability** (1 paragraph describing the expected number of households/individuals served annually and the impact to the program if not served at full request)

   This item is not scored, but is a required part of the project application, and will be reviewed by the Project Ranking Committee.

3. **Readiness/Provider capacity** (1 – 2 paragraphs describing the provider's experiencing administering the proposed type of program or serving the proposed population; and, describing the provider's experience administering federal grant funding, including experience with measuring system performance)

   1 point will be awarded if your program has had previous experience serving this population. 1 point will be awarded if your program has administered this type of housing program before (i.e. experience administering RRH or PSH). 1 point will be awarded if your program has previously managed a federal grant (HUD or other). 1 point will be awarded if your program already has a program measurement system identified/planned. Maximum points available: 4.

4. **Reach of project**
   1 point will be awarded if 'no' is the answer to b. 1 point will be awarded if 'yes' is the answer to d. Maximum points available: . Maximum points available: 2.

   a. What community/region will this project serve? _____

   b. Is this community/region currently served by any CoC funding?
      ☐ Yes ☐ No

   c. Does this community have an active CoC group that meets?
      ☐ Yes ☐ No

   d. Do you participate in this CoC meeting?
      ☐ Yes ☐ No ☐ Not Applicable (CoC group does not exist)

5. **Intended alignment with Housing First principles** (please answer yes or no for each item)
   1 point will be awarded for each 'yes' answer. 0 points will be awarded for each 'no' answer. Maximum points available: 4

   a. Employment not required to participate in program (either for entrance into program or to retain housing in program)
      ☐ Yes ☐ No

   b. Sobriety not required to participate in program (with n/a option for programs designed to provide sober living environment) (either for entrance into program or to retain housing in program)
      ☐ Yes ☐ No

   c. Participation in supportive services is voluntary and driven by client choice
      ☐ Yes ☐ No

   d. Entrance to program not dependent on or impacted by poor credit or income, poor rental history, or minor criminal convictions
      ☐ Yes ☐ No

6. **Project prioritizes based on greatest need** (1 – 2 paragraphs describing how, if at all, the project will prioritize based on greatest need; specifically, what tool will be used to assess potential clients and what other criteria, if any, will be used to prioritize households into open units)
   1 point will be awarded if an evidence based tool/model will be used to assess potential clients. 1 point will be awarded if a by-name list will be used to identify those most appropriate and in most need of the housing offered by your program. Maximum points available: 2

7. **Budget of project** (please submit a basic budget outlining administrative, operating, and program expenses)
   This item is not scored, but is a required part of the project application, and will be reviewed by the Project Ranking Committee.

8. **Agency's most recent audit/financial review** (please submit your agency's most recent audit or financial review)
   This item is not scored, but is a required part of the project application, and will be reviewed by the Project Ranking Committee.

Final Project Rankings
Approved August 2016

PERFORMANCE MEASURES/PROGRAM OUTCOMES for RENEWAL PROJECTS

1. <u>**PERMANENT SUPPORTIVE HOUSING**</u>

   a. Percentage of participants who either stayed in the program or exited to other permanent housing

   Items to review: *APR Questions 7, 29(a)(1) and 29(a)(2)*

   Score: _____

   Scoring system:

Less than 80% met the criteria	Assign 10 points
80.1% to 85.0% met the criteria	Assign 20 points
85.1% to 90.0% met the criteria	Assign 30 points
90.1% to 95.0% met the criteria	Assign 40 points
95.1% to 100% met the criteria	Assign 50 points

   b. Percentage of adults with income from any source

   Item to review: *APR Question 24(b)(3)*

   Score: _____

   Scoring system:

Less than 20% met criteria	Assign 5 points
20.1% to 40.0% met criteria	Assign 10 points
40.1% to 60.0% met criteria	Assign 15 points
60.1% to 80.0% met criteria	Assign 20 points
80.1% to 100% met criteria	Assign 25 points

c. Unit Utilization Rate   Score: _____

Items to review: *APR Question 11*

Scoring system:

Less than 60% unit utilization rate	Assign 5 points
60.1% to 70.0% unit utilization rate	Assign 10 points
70.1% to 80.0% unit utilization rate	Assign 15 points
80.1% to 90.0% unit utilization rate	Assign 20 points
90.1% to 100% unit utilization rate	Assign 25 points

d. Project prioritizes based on greatest need

                                        Score: _____

Please describe how, if at all, the project will prioritize based on greatest need; specifically, what tool will be used to assess potential clients and what other criteria, if any, will be used to prioritize households into open units. Maximum of 25 points awarded

Scoring system (project can receive points in any or both of the items specified):

1. Project has clear process for prioritizing clients based on need	Award 10 points
2. Project uses common assessment tool (please specify)	Award 15 points

3. TRANSITIONAL HOUSING PROJECTS

a. Percentage of participants exiting to permanent housing   **Score:** _____

Items to review: *APR Question 7, 29(a)(1) and 29(a)(2)*

Scoring system:

Less than 65% exited to permanent housing	Assign 10 points
65.1% to 75.0% exited to permanent housing	Assign 20 points
75.1% to 85.0% exited to permanent housing	Assign 30 points
85.1% to 95.0% exited to permanent housing	Assign 40 points
95.1% to 100% exited to permanent housing	Assign 50 points

b. Percentage of adults with income from any source

Item to review: *APR Question 24(b)(3)*

Score: _____

Scoring system:

Less than 20% met criteria	Assign 5 points
20.1% to 40.0% met criteria	Assign 10 points
40.1% to 60.0% met criteria	Assign 15 points
60.1% to 80.0% met criteria	Assign 20 points
80.1% to 100% met criteria	Assign 25 points

c. Unit Utilization Rate   **Score:** _____

Items to review: *APR Question 11*

Scoring system:

Less than 60% unit utilization rate	Assign 5 points
60.1% to 70.0% unit utilization rate	Assign 10 points
70.1% to 80.0% unit utilization rate	Assign 15 points
80.1% to 90.0% unit utilization rate	Assign 20 points
90.1% to 100% unit utilization rate	Assign 25 points

d. Project prioritizes based on greatest need

Score: _____

Please describe how, if at all, the project will prioritize based on greatest need; specifically, what tool will be used to assess potential clients and what other criteria, if any, will be used to prioritize households into open units. Maximum of 25 points awarded

Scoring system (project can receive points in any or both of the items specified):

1. Project has clear process for prioritizing clients based on need   Award 10 points
2. Project uses common assessment tool (please specify)   Award 15 points

4. RE-CLASSIFIED RAPID REHOUSING

a. Percentage of participants exiting to permanent housing   **Score:** _____

Items to review: *APR Question 7, 29(a)(1) and 29(a)(2)*

Scoring system:

Less than 65% exited to permanent housing   Assign 10 points
65.1% to 75.0% exited to permanent housing   Assign 20 points
75.1% to 85.0% exited to permanent housing   Assign 30 points
85.1% to 95.0% exited to permanent housing   Assign 40 points
95.1% to 100% exited to permanent housing   Assign 50 points

b. Percentage of adults with income from any source

Item to review: *APR Question 24(b)(3)*

Score: _____

Scoring system:

Less than 20% met criteria   Assign 5 points
20.1% to 40.0% met criteria   Assign 10 points
40.1% to 60.0% met criteria   Assign 15 points
60.1% to 80.0% met criteria   Assign 20 points
80.1% to 100% met criteria   Assign 25 points

c. Unit Utilization Rate   **Score:** _____

Items to review: *APR Question 11*

Scoring system:

Less than 60% unit utilization rate   Assign 5 points
60.1% to 70.0% unit utilization rate   Assign 10 points
70.1% to 80.0% unit utilization rate   Assign 15 points
80.1% to 90.0% unit utilization rate   Assign 20 points
90.1% to 100% unit utilization rate   Assign 25 points

d. Project prioritizes based on greatest need

Score: _____

Please describe how, if at all, the project will prioritize based on greatest need; specifically, what tool will be used to assess potential clients and what other criteria, if any, will be used to prioritize households into open units. Maximum of 25 points awarded

Scoring system (project can receive points in any or both of the items specified):

1. Project has clear process for prioritizing clients based on need	Award 10 points
2. Project uses common assessment tool (please specify)	Award 15 points

Required Notification

TP   **Tom Power**   👍   ↩ Reply | ⌄
Today, 12:46 PM

Becky Rippy; Tracey Johnson; Karen Bland; Tami Miller; Tara Bay; +7 more ⌵

| Project Review and Ran... ⌄ | Scoring Sheet new.docx ⌄ | Scor |
| 17 KB | 21 KB | 23 KB |

⌵ Show all 3 attachments (61 KB)   Download all   Save all to OneDrive - Colorado Coalition for the Homeless

(Note to Colorado Balance of State Advisory Board)

Hi Everyone,

This notification is required by the 2016 Continuum of Care Notice of Funding Availability:

Attached please find a written description of our project review and ranking procedures, and copies of the final scoring tools for new and renewal projects. These documents will be posted on the rural programs page of the CCH website no later than this Friday September 9, 2016 at the following address:

http://www.coloradocoalition.org/what_we_do/rural_programs.aspx

Please share this information with the membership of your local CoC planning groups, and any other stakeholders who may be interested.

Thanks,

tom

Tom Power
Primary Contact for the Collaborative Applicant
Colorado Coalition for the Homeless
2111 Champa Street, Denver CO 80205
tpower@coloradocoalition.org

Pizza Fusion
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RURAL PROGRAMS

Homelessness is not just an urban problem—thousands of families and individuals in Colorado's small cities and towns are also affected. In fact, some circumstances that contribute to homelessness are heightened in rural communities: low wages, seasonal jobs, limited mass transit, limited affordable rental housing, higher rates of domestic violence and lack of social service and other charitable organizations.

The Coalition's Rural Initiatives Program is a collaboration currently uniting 14 homeless service providers. Together they operate 12 transitional housing programs, one permanent supportive housing program and one supportive services program. These initiatives provide rental assistance and support services to help families and individuals move from homelessness to housing stability and self-sufficiency. The Coalition's Rural Initiatives Program served 139 families with transitional and permanent housing in 2013.

Meet "Silver"

Colorado Balance of State Continuum of Care 2016 CoC Application Materials

- Project Ranking Materials
- CoC Application
- CoC Priority Listing

Colorado HMIS Intake Forms

- Colorado HMIS Individual Intake Form English
- Colorado HMIS Individual Exit Form English
- Colorado HMIS Multi-member Household Intake Packet English
- Colorado HMIS Multi-member Household Exit Packet English
- Colorado HMIS Additional Members Auxiliary Adult Intake Form English
- Colorado HMIS Additional Members Auxiliary Child Intake Form English
- Colorado HMIS Additional Members Auxiliary Adult Exit Form English
- Colorado HMIS Additional Members Auxiliary Child Exit Form English
- Colorado HMIS Annual Assess Form English
- Colorado HMIS Consent Form English | Spanish
- Colorado HMIS Implied Consent Notice English

COLORADO BALANCE OF STATE CONTINUUM OF CARE
2016 Continuum of Care Grant Competition

Project Review, Ranking and Selection Procedures

Step 1:   The Collaborative Applicant reviewed each project application to determine whether the project application was complete, whether the proposed activities are eligible under the CoC program rules (24 CFR Part 578), whether program participants are eligible for the program and the severity of their needs (such as low or no-income, substance abuse, criminal record, etc.), whether the project participates in HMIS, and whether the project is in general compliance with the HUD policy priorities described in the NOFA.

Step 2:   The Project Ranking Committee reviewed the NOFA and associated materials, and then created two draft scoring tools, one for new project applications, and one for renewal project applications. The draft scoring tools were sent to the Balance of State Advisory Board (Advisory Board) for review and comment. Members of the Advisory Board reviewed the draft scoring tools and sent their comments to the Project Ranking Committee. The Project Ranking Committee modified the scoring tools based on comments from the Advisory Board, and sent final scoring tools back to the Advisory Board for approval. The final scoring tools are attached to this application.

Step 3:   The Project Ranking Committee used the final scoring tools to score all new and renewal project applications and assign a numerical rank to each project, then sent the draft scoring results to all applicants for review.

Step 4:   The Collaborative Applicant used the final project scoring results to list the projects on the Tier 1/Tier 2 spreadsheet in order of the numerical rank determined above. The Tier 1/Tier 2 spreadsheet was then sent to the Advisory Board for review and comment. The Advisory Board reviewed the Tier 1/Tier 2 spreadsheet, evaluated which projects appeared to be at risk of losing their funding, and discussed whether the rank order of any projects needed to be adjusted. The final Tier 1/Tier 2 spreadsheet was then approved by a vote of the Advisory Board.

Step 5:   The Collaborative Applicant then used the final Tier 1/Tier 2 spreadsheet to assign a numerical rank to each project in the CoC Priority Listing section of the consolidated application.

Updated September 2016.

Introduction

The Colorado Balance of State Continuum of Care will use the following rating criteria to score and select Permanent Housing Bonus Applications. The maximum score possible is 16 points. Each application will be scored on the extent to which the applicant can adequately demonstrate the following:

1. **Project description** (1 – 2 paragraphs describing project type, primary population served, community/region served, etc.)

   4 points will be awarded if your program will serve the chronically homeless, 3 points will be awarded if your program will serve families, 3 points will be awarded if your program will serve survivors of domestic violence, 2 points will be awarded if your program will serve youth, and 1 point will be awarded if your program will serve veterans. Maximum points allowed: 4.

2. **Capacity of proposed project/scalability** (1 paragraph describing the expected number of households/individuals served annually and the impact to the program if not served at full request)

   This item is not scored, but is a required part of the project application, and will be reviewed by the Project Ranking Committee.

3. **Readiness/Provider capacity** (1 – 2 paragraphs describing the provider's experiencing administering the proposed type of program or serving the proposed population; and, describing the provider's experience administering federal grant funding, including experience with measuring system performance)

   1 point will be awarded if your program has had previous experience serving this population. 1 point will be awarded if your program has administered this type of housing program before (i.e. experience administering RRH or PSH). 1 point will be awarded if your program has previously managed a federal grant (HUD or other). 1 point will be awarded if your program already has a program measurement system identified/planned. Maximum points available: 4.

4. **Reach of project**
   1 point will be awarded if 'no' is the answer to b. 1 point will be awarded if 'yes' is the answer to d. Maximum points available: . Maximum points available: 2.
   a. What community/region will this project serve? _____
   b. Is this community/region currently served by any CoC funding?
      ☐ **Yes** ☐ **No**
   c. Does this community have an active CoC group that meets?
      ☐ **Yes** ☐ **No**
   d. Do you participate in this CoC meeting?
      ☐ **Yes** ☐ **No** ☐ **Not Applicable (CoC group does not exist)**

5. **Intended alignment with Housing First principles** (please answer yes or no for each item)
   1 point will be awarded for each 'yes' answer. 0 points will be awarded for each 'no' answer. Maximum points available: 4

   a. Employment not required to participate in program (either for entrance into program or to retain housing in program)
      ☐ **Yes** ☐ **No**

   b. Sobriety not required to participate in program (with n/a option for programs designed to provide sober living environment) (either for entrance into program or to retain housing in program)
      ☐ **Yes** ☐ **No**

   c. Participation in supportive services is voluntary and driven by client choice
      ☐ **Yes** ☐ **No**

   d. Entrance to program not dependent on or impacted by poor credit or income, poor rental history, or minor criminal convictions
      ☐ **Yes** ☐ **No**

6. **Project prioritizes based on greatest need** (1 – 2 paragraphs describing how, if at all, the project will prioritize based on greatest need; specifically, what tool will be used to assess potential clients and what other criteria, if any, will be used to prioritize households into open units)
   1 point will be awarded if an evidence based tool/model will be used to assess potential clients. 1 point will be awarded if a by-name list will be used to identify those most appropriate and in most need of the housing offered by your program. Maximum points available: 2

7. **Budget of project** (please submit a basic budget outlining administrative, operating, and program expenses)
   This item is not scored, but is a required part of the project application, and will be reviewed by the Project Ranking Committee.

8. **Agency's most recent audit/financial review** (please submit your agency's most recent audit or financial review)
   This item is not scored, but is a required part of the project application, and will be reviewed by the Project Ranking Committee.

Final Project Rankings
Approved August 2016

PERFORMANCE MEASURES/PROGRAM OUTCOMES for RENEWAL PROJECTS

1. PERMANENT SUPPORTIVE HOUSING

a. Percentage of participants who either stayed in the program or exited to other permanent housing

Items to review: *APR Questions 7, 29(a)(1) and 29(a)(2)*

Score: _____

Scoring system:

Less than 80% met the criteria	Assign 10 points
80.1% to 85.0% met the criteria	Assign 20 points
85.1% to 90.0% met the criteria	Assign 30 points
90.1% to 95.0% met the criteria	Assign 40 points
95.1% to 100% met the criteria	Assign 50 points

b. Percentage of adults with income from any source

Item to review: *APR Question 24(b)(3)*

Score: _____

Scoring system:

Less than 20% met criteria	Assign 5 points
20.1% to 40.0% met criteria	Assign 10 points
40.1% to 60.0% met criteria	Assign 15 points
60.1% to 80.0% met criteria	Assign 20 points
80.1% to 100% met criteria	Assign 25 points

c. Unit Utilization Rate   Score: _____

Items to review: *APR Question 11*

Scoring system:

Less than 60% unit utilization rate   Assign 5 points
60.1% to 70.0% unit utilization rate   Assign 10 points
70.1% to 80.0% unit utilization rate   Assign 15 points
80.1% to 90.0% unit utilization rate   Assign 20 points
90.1% to 100% unit utilization rate   Assign 25 points

d. Project prioritizes based on greatest need

                                                      Score: _____

Please describe how, if at all, the project will prioritize based on greatest need; specifically, what tool will be used to assess potential clients and what other criteria, if any, will be used to prioritize households into open units. Maximum of 25 points awarded

Scoring system (project can receive points in any or both of the items specified):

1. Project has clear process for prioritizing clients based on need   Award 10 points
2. Project uses common assessment tool (please specify)   Award 15 points

3. TRANSITIONAL HOUSING PROJECTS

a. Percentage of participants exiting to permanent housing   **Score:** _____

Items to review: *APR Question 7, 29(a)(1) and 29(a)(2)*

Scoring system:

Less than 65% exited to permanent housing	Assign 10 points
65.1% to 75.0% exited to permanent housing	Assign 20 points
75.1% to 85.0% exited to permanent housing	Assign 30 points
85.1% to 95.0% exited to permanent housing	Assign 40 points
95.1% to 100% exited to permanent housing	Assign 50 points

b. Percentage of adults with income from any source

Item to review: *APR Question 24(b)(3)*

Score: _____

Scoring system:

Less than 20% met criteria	Assign 5 points
20.1% to 40.0% met criteria	Assign 10 points
40.1% to 60.0% met criteria	Assign 15 points
60.1% to 80.0% met criteria	Assign 20 points
80.1% to 100% met criteria	Assign 25 points

c. Unit Utilization Rate   **Score:** _____

Items to review: *APR Question 11*

Scoring system:

Less than 60% unit utilization rate	Assign 5 points
60.1% to 70.0% unit utilization rate	Assign 10 points
70.1% to 80.0% unit utilization rate	Assign 15 points
80.1% to 90.0% unit utilization rate	Assign 20 points
90.1% to 100% unit utilization rate	Assign 25 points

d. Project prioritizes based on greatest need

Score: _____

Please describe how, if at all, the project will prioritize based on greatest need; specifically, what tool will be used to assess potential clients and what other criteria, if any, will be used to prioritize households into open units. Maximum of 25 points awarded

Scoring system (project can receive points in any or both of the items specified):

1. Project has clear process for prioritizing clients based on need   Award 10 points
2. Project uses common assessment tool (please specify)   Award 15 points

4. RE-CLASSIFIED RAPID REHOUSING

a. Percentage of participants exiting to permanent housing

Score: _____

Items to review: *APR Question 7, 29(a)(1) and 29(a)(2)*

Scoring system:

Less than 65% exited to permanent housing	Assign 10 points
65.1% to 75.0% exited to permanent housing	Assign 20 points
75.1% to 85.0% exited to permanent housing	Assign 30 points
85.1% to 95.0% exited to permanent housing	Assign 40 points
95.1% to 100% exited to permanent housing	Assign 50 points

b. Percentage of adults with income from any source

Item to review: *APR Question 24(b)(3)*

Score: _____

Scoring system:

Less than 20% met criteria	Assign 5 points
20.1% to 40.0% met criteria	Assign 10 points
40.1% to 60.0% met criteria	Assign 15 points
60.1% to 80.0% met criteria	Assign 20 points
80.1% to 100% met criteria	Assign 25 points

c. Unit Utilization Rate

Score: _____

Items to review: *APR Question 11*

Scoring system:

Less than 60% unit utilization rate	Assign 5 points
60.1% to 70.0% unit utilization rate	Assign 10 points
70.1% to 80.0% unit utilization rate	Assign 15 points
80.1% to 90.0% unit utilization rate	Assign 20 points
90.1% to 100% unit utilization rate	Assign 25 points

d. Project prioritizes based on greatest need

Score: _____

Please describe how, if at all, the project will prioritize based on greatest need; specifically, what tool will be used to assess potential clients and what other criteria, if any, will be used to prioritize households into open units. Maximum of 25 points awarded

Scoring system (project can receive points in any or both of the items specified):

1. Project has clear process for prioritizing clients based on need   Award 10 points
2. Project uses common assessment tool (please specify)   Award 15 points

COLORADO BALANCE OF STATE CONTINUUM OF CARE

Homeless Management Information System (HMIS) Charter

Purpose

The US Department of Housing and Urban Development (HUD) requires every HUD-funded continuum of care (CoC) in the nation to develop an HMIS charter. The purpose of such charters is to describe the relative roles and responsibilities of each continuum's Lead Agency and HMIS Lead Agency in the administration of the HMIS database. For the Balance of State CoC, Colorado Coalition for the Homeless (CCH) serves as both the CoC Lead Agency and the HMIS Lead Agency. Therefore, this charter describes the relative roles and responsibilities of two teams at CCH: the Rural Initiatives team which manages the CoC Lead Agency duties, and the HMIS team (part of the Quality Assurance Department) which manages the HMIS Lead Agency duties.

The Director of Rural Initiatives and the Director of Quality Assurance understand and acknowledge the following statements:

HMIS is a HUD-mandated database designed to record and store client-level data on the characteristics of homeless persons throughout a continuum of care's geographic area. HMIS data is used to generate various reports, including Annual Performance Reports to HUD. HMIS data is also used to evaluate the effectiveness of homeless assistance programs and inform program management decisions at both the program level and the continuum of care level. The parties to this charter share a common interest in successfully implementing the HMIS database and in cooperating to end homelessness within the Balance of State CoC.

The Balance of State CoC covers Colorado's 56 non-metro and rural counties (statewide, excluding the metro Denver area, and El Paso County/Colorado Springs). The Balance of State CoC is governed by a 15-member Advisory Board. The Advisory Board has selected CCH to serve as the CoC Lead Agency and the HMIS Lead Agency.

The HMIS team commits to the following:

1. Work with the HMIS vendor (Adsystech) to validate compliance with all HUD HMIS Data and Technical Standards to guarantee that the CoC is able to meet all HUD Continuum of Care, US Department of Veteran Affairs and Emergency Solutions Grant (ESG) data collection and reporting requirements.

2. Ensure that the CoC and all participating agencies are able to generate required HUD, VA and ESG reporting.

3. Conduct/deliver a comprehensive array of training programs that clarify data collection/data entry standards, timeliness standards, completeness standards and accuracy expectations for HMIS participating agency users.

4. Monitor/inspect and collect information on data completeness, timeliness and accuracy which confirm that useable statistical data is collected for CoC programmatic, performance and funding decisions. Report the findings to the Rural Initiatives team (frequency to be agreed upon by the HMIS team and RI team).

5. Develop a protocol that fosters ownership among participating agency users which promotes self-monitoring and awareness of the importance of data quality, completeness, timeliness and accuracy. Provide technical assistance to participating agency users to facilitate the development of strategies that promote adherence to CoC HMIS policy and procedures and corrective action as needed.

6. Provide technical assistance to participating agency users enabling them to generate all required reporting (i.e. Annual Progress Reports, Caper, PATH, etc.) in a timely fashion.

7. Provide technical assistance to participating agency users (i.e. rural case managers) and Rural Initiatives team to facilitate the development data cleanup strategies as needed.

8. Provide technical assistance to the Balance of State CoC to ensure that the CoC understands, develops and generates reports that comply with federal Continuum of Care regulations and HUD policy (i.e. Annual Homeless Assessment Reports (AHARs), ESG CAPER, and HEARTH performance measure requirements). Assist with collection of data required to complete the HMIS section of the annual Balance of State grant application (Exhibit 1 and multiple Exhibit 2s).

9. Collaborate with the Rural Initiatives Team and the Balance of the State Advisory Board to produce the HMIS Policies and Procedures Manual, HMIS Data Quality Plan, HMIS Privacy Plan, and HMIS Security Plan which supports the development of effective and efficient operation standards.

10. Manage the rural HMIS grant (*Balance of State HMIS Implementation Project*) in accordance with all HUD requirements, including preparing the Annual Progress Report to HUD.

11. Staff an HMIS Help Desk that is available Monday through Thursday 8:30 am to 4:30 pm and Friday 9:00 to noon, and provide an auto-response for HMIS users to contact the Help Desk after hours.

12. Provide a designated phone number and e-mail address for HMIS users to submit requests, and respond to telephone and e-mail requests within two business days.

13. Collaborate with the HMIS Lead Agency staff to establish an HMIS user group and hold regular meeting, conference calls and web conferences.

The Rural Initiatives team commits to the following:
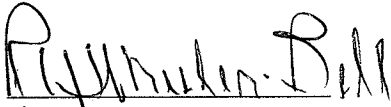
The Rural Initiatives team will:

2. Collaborate with the HMIS Lead Agency team to establish an HMIS user group and hold regular meeting, conference calls and web conferences.

3. Provide feedback to the HMIS Lead Agency team regarding the effectiveness of training and customer service delivered to participating agency users.

4. With the assistance of HMIS Lead Agency team, ensure that participating agencies understand the importance of monitoring for data completeness, timeliness and accuracy.

5. Collaborate with the HMIS Lead Agency team to assist participating agencies with data cleanup that supports the generation of Annual Progress Reports.

6. Collaborate with the HMIS Lead Agency team to ensure that the Balance of State HMIS documents (i.e.; HMIS Policies and Procedures Manual, HMIS Data Quality Plan, HMIS Privacy Plan, and HMIS Security Plan) are evaluated and revised (if necessary) on an annual basis.

7. Prepare the annual grant application to renew the rural HUD HMIS grant *(Balance of State HMIS Implementation Project)*.

8. In cooperation with the HMIS team, conduct an annual review of compliance with this HMIS charter and work to resolve any noncompliance issues.

9. Coordinate with the Metropolitan Denver Homeless Initiative (MDHI) and the Pikes Peak CoC regarding HMIS software and other cross-continuum issues.

10. Enforce participating agencies compliance with HUD HMIS Data and Technical Standards, Policy and Procedure Manual, Data Quality Plan and Security Plan with the assistance of the HMIS Lead Agency team.

11. Ensure that the Balance of the State CoC is represented at the Colorado HMIS Committee.

General Provisions:

1. Both parties shall protect the confidentiality of all records containing personal identifying information that are maintained in accordance with this HMIS Charter, the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and state laws regarding confidentiality of protected health information.

2. Both parties agree to comply with all applicable requirements imposed upon CCH by the federal Continuum of Care regulations at 24 CFR Part 578, and future HUD rulemakings such as the HMIS final rules and annual HUD Notices of Funding Availability (NOFAs).

3. In accordance with the federal regulations regarding conflict of interest at 24 CFR 583.340(e), "No person who is an employee, agent, consultant, officer or elected or appointed official of CCH, and who exercises or has exercised any function or responsibility with respect to (HUD-) assisted activities, or who is in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a personal or financial interest or benefit from the activity or have an interest in any contract, subcontract or agreement with respect thereto or the proceeds thereunder, either for himself or herself, or for those with whom he or she has family or business ties, during his or her tenure or for one year thereafter."

For the CoC Lead Agency

Roz Wheeler-Bell, Director
Rural Initiatives Program
Colorado Coalition for the Homeless

_____
signature

10/27/15
_____
date

For the HMIS Lead Agency

Mandy May
Vice President of Quality Assurance
Colorado Coalition for the Homeless

_____
signature

10/27/15
_____
date

Performance Measurement Module (Sys PM)

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.
Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Previous FY	Current FY	Previous FY	Current FY	Difference	Previous FY	Current FY	Difference
1.1 Persons in ES and SH		3505		97			71	
1.2 Persons in ES, SH, and TH		4341		144			99	

b. Due to changes in DS Element 3.17, metrics for measure (b) will not be reported in 2016.

This measure includes data from each client's "Length of Time on Street, in an Emergency Shelter, or Safe Haven" (Data Standards element 3.17) response and prepends this answer to the client's entry date effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Previous FY	Current FY	Previous FY	Current FY	Difference	Previous FY	Current FY	Difference
1.1 Persons in ES and SH	-	-	-	-	-	-	-	-
1.2 Persons in ES, SH, and TH	-	-	-	-	-	-	-	-

Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months (0 - 180 days)		Returns to Homelessness from 6 to 12 Months (181 - 365 days)		Returns to Homelessness from 13 to 24 Months (366 - 730 days)		Number of Returns in 2 Years	
		# of Returns	% of Returns	# of Returns	% of Returns	# of Returns	% of Returns	# of Returns	% of Returns
Exit was from SO	0	0		0		0		0	
Exit was from ES	369	22	6%	34	9%	17	5%	73	20%
Exit was from TH	141	2	1%	1	1%	1	1%	4	3%
Exit was from SH	0	0		0		0		0	
Exit was from PH	28	2	7%	0	0%	0	0%	2	7%
TOTAL Returns to Homelessness	538	26	5%	35	7%	18	3%	79	15%

Performance Measurement Module (Sys PM)

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	Previous FY PIT Count	2015 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	2188	3545	1357
Emergency Shelter Total	674	937	263
Safe Haven Total	0	0	0
Transitional Housing Total	509	777	268
Total Sheltered Count	1183	1714	531
Unsheltered Count	1005	1831	826

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Previous FY	Current FY	Difference
Universe: Unduplicated Total sheltered homeless persons		4390	
Emergency Shelter Total		3553	
Safe Haven Total		0	
Transitional Housing Total		924	

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Previous FY	Current FY	Difference
Universe: Number of adults (system stayers)		0	
Number of adults with increased earned income		0	
Percentage of adults who increased earned income			

Performance Measurement Module (Sys PM)

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Previous FY	Current FY	Difference
Universe: Number of adults (system stayers)		0	
Number of adults with increased non-employment cash income		0	
Percentage of adults who increased non-employment cash income			

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Previous FY	Current FY	Difference
Universe: Number of adults (system stayers)		0	
Number of adults with increased total income		0	
Percentage of adults who increased total income			

Metric 4.4 – Change in earned income for adult system leavers

	Previous FY	Current FY	Difference
Universe: Number of adults who exited (system leavers)		10	
Number of adults who exited with increased earned income		0	
Percentage of adults who increased earned income		0%	

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Previous FY	Current FY	Difference
Universe: Number of adults who exited (system leavers)		10	
Number of adults who exited with increased non-employment cash income		7	
Percentage of adults who increased non-employment cash income		70%	

Metric 4.6 – Change in total income for adult system leavers

	Previous FY	Current FY	Difference
Universe: Number of adults who exited (system leavers)		10	
Number of adults who exited with increased total income		7	
Percentage of adults who increased total income		70%	

Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Previous FY	Current FY	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.		3333	
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.		621	
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)		2712	

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Previous FY	Current FY	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.		3607	
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.		656	
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)		2951	

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in 2016.

Performance Measurement Module (Sys PM)

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Previous FY	Current FY	Difference
Universe: Persons who exit Street Outreach		0	
Of persons above, those who exited to temporary & some institutional destinations		0	
Of the persons above, those who exited to permanent housing destinations		0	
% Successful exits			

Metric 7b.1 – Change in exits to permanent housing destinations

	Previous FY	Current FY	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited		3302	
Of the persons above, those who exited to permanent housing destinations		951	
% Successful exits		29%	

Metric 7b.2 – Change in exit to or retention of permanent housing

	Previous FY	Current FY	Difference
Universe: Persons in all PH projects except PH-RRH		331	
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations		314	
% Successful exits/retention		95%	